

895<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
JANUARY 12, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Glenda Nardine, President, City of San Leandro  
Edgar I. Centeno, Vice-President, City of Pleasanton  
Ronald E. Quinn, Secretary, City of Union City  
Dennis Bray, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohlen, City of Dublin  
Denny McLeod, City of Piedmont  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Nardine called the meeting to order at 5:00 p.m.

Trustees Flashman and Quinn were absent from the meeting.

The minutes of the 894<sup>th</sup> meeting held December 8, 2004 were reviewed and approved with one grammatical correction to the Building committee report. (Garcia/Spinola – unanimous.)

Jim Stevens, auditor from C.G. Uhlenberg LLP, presented the fiscal year 2003/2004 audit to the Board. Mr. Stevens thanked ACMAD staff for their help during the audit and said that the audit went very smooth due to conversion to Peachtree accounting software. Mr. Stevens went on to discuss the implementation of GASB 34 accounting procedures and how they differ from past audits. Mr. Stevens recommended using graphs in the management analysis in future audits and showing property tax receipts in greater detail in the general ledger. After discussion and questions to the auditor, the Board accepted the annual audit. (Kohlen/Garcia – unanimous.)

West Nile Virus Committee Chair Jim Kohlen reported on the latest information concerning the virus. The 42% mortality rate in California horses infected by WNV was noted as being higher than the national average. There are an estimated 13,000 horses in Alameda County. The District made multiple presentations to horse owner groups last season. An outreach program targeting Senior Centers has been started to provide information to the group most at risk from the disease. The 2005 National Conference on West Nile Virus in the U.S. will be in San Jose from February 8-10 Trustees Kohlen and Washburn will attend along with Bruce Kirkpatrick and William Hamersky.

Building Committee Chair Jim Doggett reported that the committee had received a new cost estimate for the building project that is considerably higher than the previous estimate and more than the District has available. The building committee will meet later in the week to discuss the finance issues and to determine whether to go out to bid before the funding issues has been solved. The finance committee will be asked to look into options on loans. The Board approved a motion to authorize the committee to go out to bid before meeting again with the full Board. (Bray/Golden – unanimous.)

Finance committee Chair Edgar Centeno presented the second draft of a purchasing policy for the District. Numerous changes were suggested by Board members so the policy will be rewritten and brought back to the Board for approval at the February meeting.

Personnel/Salary Committee Chair David Edwards reported that there were additions made to the Employee Manual for emergency evacuation procedures, fire alarm system and fire extinguisher locations, Argo maintenance and a checklist for Argo use.

The 75<sup>th</sup> Anniversary Committee had no report but it was noted that the District Letterhead and envelopes have a 75<sup>th</sup> anniversary message and new pens with the District name and phone number also have the anniversary message.

The Board reviewed the warrants dated December 15 2004 numbering 0342 through and 0358 amounting to \$59,375.88 and warrants dated December 31, 2004 numbering 0359 through 0400 amounting to \$82,739.90.

The manager presented the Monthly Operational Report for December. The District received a total of 24 requests for service during the month. There were 7 mosquito-biting complaints. The ten-year average for adult mosquito service requests in December is 8. 9 requests for mosquitofish were received and 7 requests for inspections of potential mosquito sources. These numbers are average for December. Above average rainfall has resulted in an abundance of mosquito sources that are flooded. These sites are being inspected and treated by District technicians. President Nardine directed that the report be put on file.

Board members received the latest updates from the Mosquito and Vector Control Association of California (MVCAC) Executive Director. The annual Conference is scheduled for January 30 – February 2 in Monterey. Trustees Garcia, Golden and Quinn will be attending along with a number of support staff from the District.

The Board received additional information on proposed legislation that will change the Public Employee Retirement System (PERS) from a defined benefit plan to a defined contribution plan in 2007. The Governor, legislature and the Howard Jarvis taxpayer association all have similar proposals to change PERS due to the huge increases in District contribution rates.

The Board received an update on the public presentations, training workshops and events that District staff has been involved with during December and a list of upcoming events from Environmental Specialist William Hamersky.

The manager reported that the Vector Control Joint Powers Agency had scheduled its annual workshop in Aptos, from February 27- March 1. The Employee Risk Management Authority has scheduled training that will include sexual harassment (mandated by AB 1825) and sessions on FMLA, discrimination, ADA and retaliation.

Nominating Committee Chair Jan Washburn nominated the following slate of officers for 2005: Edgar Centeno for President; Ron Quinn for Vice President; and Dennis Bray for Secretary. Trustee McLeod made a motion to close the nominations and approve the slate of candidates. (McLeod/Garcia – unanimous.)

Under announcements, President Centeno asked Trustees to consider donating their checks for attending the Board meeting to a Tsunami relief fund for the survivors in Indonesia, Thailand and Sri Lanka.

President Centeno asked for any additions to the agenda for the next Board meeting, a report on the National West Nile Virus Conference was suggested. The meeting was adjourned at 6:28 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 896<sup>th</sup> meeting of the Board of  
Trustees held February 9, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

896<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
FEBRUARY 9, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

Trustees Bray and Spinola were absent from the meeting.

The minutes of the 895<sup>th</sup> meeting held January 12, 2005 were reviewed and approved with one grammatical correction to the Building committee report. (Garcia/Edwards – unanimous with Quinn abstaining.)

West Nile Virus Committee Chair Jim Kohnen reported on the 2005 National Conference on West Nile Virus. Trustee Kohnen said that it was a very good conference that covered virology, surveillance, public education and more. He said that we are doing the right things in our preparation for WNV. He added that we need to target our public outreach to more specific at risk groups such as seniors and the Spanish speaking community. Trustee Washburn who also attended the conference discussed some of the statistics from southern California surveys that showed that a large majority of people have heard about WNV. West Nile Virus/Mosquito and Vector Control Awareness Week is scheduled for the week of April 25 – May 1 this year. Sample resolutions will be sent to the County Board of Supervisors and City Councils. President Centeno urged all the Board members to attend their City Council meetings when the resolutions are on the agenda. Trustees Garcia, Golden and Quinn shared similar information on WNV from the MVCAC annual conference.

Building Committee Chair Jim Doggett reported that the project had not gone out to bid due to delays with the city of Hayward. The set back issue has now been resolved, we have taken light meter readings of the parking areas and will need to improve the lighting to meet city requirements, the portable buildings are on track, the temporary power is being installed, and there will be a meeting to discuss the final issue, storm water, on Friday. There needs to be a meeting for potential bidders to answer questions about the project and we need to confirm who is advertising the request for bids. Financing issues have been referred to the Finance committee.

Finance committee Chair Edgar Centeno said he was stepping down as chair of the committee since he is serving as President this year. John Hughes said that he was planning to be out of town for most of the time through June so the Chairman position may go to Dennis Bray. Two new members were added to the committee, Glenda Nardine and Stuart Flashman. The latest draft of the financial policies was reviewed and a few minor changes were suggested. The approval of the policy will be on the agenda at the March Board meeting. The Finance Committee will be meeting soon to discuss loan options for the building project.

Personnel/Salary Committee had no report this month.

The 75<sup>th</sup> Anniversary Committee had no report.

The Board reviewed the warrants dated January 15 2005 numbering 0401 through and 0430 amounting to \$91,325.98 and warrants dated January 31, 2005 numbering 0431 through 0469 amounting to \$70,758.66.

The manager presented the Monthly Operational Report for January. The District received a total of 32 requests for service during January. There were 6 mosquito-biting complaints. The ten-year average for adult mosquito service requests in January is 8. 14 requests for mosquitofish were received and 11 requests for inspections of potential mosquito sources. District employees completed maintenance on 8600 feet of ditches in the marshes along the bay. President Centeno directed that the report be put on file.

Board members received a report on the annual Conference of the Mosquito and Vector Control Association of California. There were over 130 presentations, mostly concerning West Nile Virus, during the three day conference. The MVCAC member districts reported much better control of WNV than neighboring States. Trustees received copies of the updated Trustee Reference Manual published by the Association.

The manager reported that the Alameda County Chapter of the California Special Districts Association has scheduled its annual dinner meeting for Thursday, March 31 at the Crowne Plaza hotel in Pleasanton. First year Assembly member Alberto Torrico from Newark will be the featured speaker. Trustees Quinn and Kohlen expressed interest in attending.

The Board received an update on the public presentations, training workshops and events that District staff has been involved with during January and a list of upcoming events from Environmental Specialist William Hamersky.

The manager reported that Clarence Lam will be attending the Vector Control Joint Powers Agency annual workshop in Aptos, from February 27- March 1. Patrick Turney and the manager will be attending an Employee Risk Management Authority training session on March 2<sup>nd</sup> that will include sexual harassment (mandated by AB 1825) and sessions on FMLA, discrimination, ADA and retaliation.

The manager reported that the EPA had published an interpretive statement outlining circumstances under which National Pollution Discharge Elimination System (NPDES) permits are not required to apply pesticides to waters of the United States. The District currently has a permit from the State Water Resources Board and the State may elect to continue the program even if the federal EPA does not require it.

President Centeno asked for any additions to the agenda for the next Board meeting, a report on the National West Nile Virus Conference was suggested. The meeting was adjourned at 6:20 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 897<sup>th</sup> meeting of the Board of  
Trustees held March 9, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

897<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
MARCH 9, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

Trustees Hughes, Nardine and Washburn were absent from the meeting.

The minutes of the 896<sup>th</sup> meeting held February 9, 2005 were reviewed and approved with one grammatical correction to the Building committee report. (Garcia/Quinn – unanimous.)

West Nile Virus Committee Chair Jim Kohnen reported that the District had just received notice of the first WNV positive bird for the year, a lesser goldfinch collected on February 16<sup>th</sup>. Dennis Bray added that he has been talking with horse owners about having their horses vaccinated and getting the booster shots.

Building Committee Chair Jim Doggett reported that the committee had met on Monday to discuss the project. The portable office building is being delivered next week and the power poles and temporary power will be finished after the delivery. The permit from the City of Hayward is expected around March 14<sup>th</sup>. Pre-bid qualification will be done and we looking for 7- 10 bids. There will be a mandatory bidders meeting to answer questions and go through the project. The bidding period and contract negotiation will run approximately 6 weeks. Liquidated damage charges of \$2,000/per day were decided on by the committee.

Finance committee Chair Stuart Flashman reported that the committee had met and the purchase policy was completed and is ready for approval by the Board. Various options for financing the building project were discussed including borrowing just enough and paying the loan off quickly to larger loans that would provide more of a cash cushion for the District. Trustee Denny McLeod asked the committee to continue to look at tax exempt bonds and Trustee William Spinola said that the County might be able to provide a low cost loan. The Board approved the purchase policy. (McLeod/Spinola – unanimous.)

Personnel/Salary Committee had no report this month.

The 75<sup>th</sup> Anniversary Committee had no report.

The Board reviewed the warrants dated February 15, 2005 numbering 0470 through and 0494 amounting to \$66,199.95 and warrants dated February 28, 2005 numbering 0495 through 0538 amounting to \$78,312.21.

The manager presented the Monthly Operational Report for February. The District received a total of 79 requests for service during the month. There were 13 mosquito-biting complaints. The ten-year average for adult mosquito service requests in February is 7.6. 40 requests for mosquitofish were received and 26 requests for inspections of potential mosquito sources. Mosquito complaints were almost double the average for the month but were still relatively low

considering the above average rainfall and the news reports of West Nile Virus positive birds in neighboring counties. President Centeno directed that the report be put on file.

Board members received an update on the Mosquito and Vector Control Association of California (MVCAC). The MVCAC is working with the California Rice Growers Association and the California Waterfowl Association to provide additional funding for mosquito control this year. The current amount requested is based on the amount of funds that mosquito and vector control districts are losing to ERAF which is approximately \$15 million this year.

The manager reported that the annual dinner meeting of Alameda County Chapter of the California Special Districts Association is scheduled for Thursday, March 31 at the Crowne Plaza hotel in Pleasanton. First year Assembly member Alberto Torrico from Newark will be the featured speaker. Trustees Centeno, Kohnen and Quinn will be attending along with the manager.

The Board received an update on the public presentations, training workshops and events that District staff has been involved with during February and a list of upcoming events from Environmental Specialist William Hamersky. In addition, the manager reported that he and Patrick Turney attended an Employee Risk Management Authority (ERMA) training that included updates on FMLA, ADA and two hours of sexual harassment training.

The manager reported that Clarence Lam attended the annual workshop. The insurance programs were reviewed in depth as usual. The newest issue to surface is whether the VCJPA should stay in ERMA due to cost over runs for the last three years. ERMA has only lost one claim in court (for \$70,000 plus 180 k for attorney fees) but most claims are settled in negotiations and never go to court. Apparently these have been costly in the area of disability discrimination and workers compensation retaliation.

The manager reported that there are approximately 20 bills concerning the Public Employee Retirement System (PERS) in the legislature this session. The majority of these bills have plans to switch from a defined benefit to a defined contribution plan. Some of the PERS bills attempt to solve the problem of big spikes in the rates by developing plans to smooth the increases. The Board received a list of bills that the MVCAC is currently tracking. The MVCAC Legislative committee meets on March 18<sup>th</sup> to discuss positions for the association to take on the bills.

President Centeno asked for any additions to the agenda for the next Board meeting, hearing none, the meeting was adjourned at 5:48 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 898<sup>th</sup> meeting of the Board of  
Trustees held April 13, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

898<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
APRIL 13, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

Trustees Doggett and Quinn were absent from the meeting.

The minutes of the 897<sup>th</sup> meeting held March 9, 2005 were reviewed and approved. (Edwards/Bray – unanimous.)

West Nile Virus Committee Chair Jim Kohnen reported that the committee met prior to the Board meeting. He said that there were no new reports of birds testing positive for WNV and there were no human cases in the State for 2005. There will be a WNV meeting with the Alameda County Public Health Department, ACMAD, vector control and the public health lab on April 14. Copies of the latest brochures from the State were displayed for the Board. Committee member Stuart Flashman recommended coordination with all the city public works departments.

Building Committee member Denny McLeod reported that the committee was reviewing contract language, bid forms and pre-qualifying bidders. He said that he had a number of corrections for the contract. A progress report on the portable buildings was given by the District Manager. Trustee McLeod stated that the committee (with the Board's consent) was going to award the contract to lowest responsive and qualified bidder.

Finance committee Chair Stuart Flashman reported that the committee had received a memo from the District Manager outlining three different levels of financing the building project, bank loan with a line of credit, CSDA loan with tax exempt funds and if the entire project was financed using financial corporations. After much discussion the Board decided to pursue a meeting with CSDA representatives to discuss their proposal. The meeting will include members of the finance committee as well as Trustees Centeno, McLeod and Spinola.

Personnel/Salary Committee Chair David Edwards reported that he had reviewed two new additions to the Employee Manual. The first concerns pre-designation of doctors for workers comp injury treatment and the other was the Hazardous Materials Business plan that is part of the annual permit with the City of Hayward Fire Department.

The 75<sup>th</sup> Anniversary Committee had no report.

The Board reviewed the warrants dated March 15, 2005 numbering 0539 through and 0561 amounting to \$75,234.74 and warrants dated March 31, 2005 numbering 0562 through 0595 amounting to \$74,590.30.

The manager presented the Monthly Operational Report for March. The District received a total of 352 requests for service during March. There were 64 mosquito-biting complaints. The ten-year average for adult mosquito service requests in March is 53. 185 requests for mosquitofish were received and 102 requests for inspections of potential mosquito sources. Last year after the hottest March in 50 years the District had 65 mosquito biting complaints and 183

requests for mosquitofish but only 64 requests for inspections. President Centeno directed that the report be put on file.

Board members received an update on the Mosquito and Vector Control Association of California (MVCAC). The MVCAC Legislative Day is Wednesday, April 27<sup>th</sup> in Sacramento. The District Manager asked Board members to attend this event and meet with local legislators. The spring quarterly meeting of the MVCAC is in Garden Grove, May 4-6.

The manager reported that the annual dinner of the Alameda County Chapter of the California Special Districts Association was held March 31<sup>st</sup> at the Crowne Plaza Hotel in Pleasanton. Assemblyman Alberto Torrico spoke mainly on PERS bills since he is the chair of the public pension committee in the Assembly, he favors fixing the problems and not changing to a defined contribution plan. Edgar Centeno, Jim Golden, Jim Kohnen and Ron Quinn attended. The next chapter meeting is Wednesday, May 4<sup>th</sup> at the Garré Conference and Event Center at 3585 Greenville Road, Suite 2, Livermore, CA 94550. Alameda County Resource and Conservation District is the host. The CSDA Government Affairs Days are May 16 & 17 in Sacramento at the Sacramento Convention Center and Sheraton Grand Hilton.

The Board received a written update on the public presentations, training workshops and events that District staff has been involved with during March and a list of upcoming events from Environmental Specialist William Hamersky.

President Centeno asked for any additions to the agenda for the next Board meeting, hearing none, the meeting was adjourned at 6:12 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 899<sup>th</sup> meeting of the Board of  
Trustees held May 11, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

899<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
MAY 11, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

Trustees McLeod and Spinola were absent from the meeting.

The minutes of the 898<sup>th</sup> meeting held April 13, 2005 were reviewed and approved. (Garcia/Golden– unanimous.)

West Nile Virus Committee Chair Jim Kohnen reported that the committee met prior to the Board meeting. He said that Bill Reisen from University of California believes that the birds that are positive for WNV early in the season have had low level infections from the previous season based on experimental infections on lab birds. The Board received copies of three new informational sheets on WNV from DPR. The wetter and longer than normal rain season is resulting in higher numbers of Culex tarsalis, service calls are still moderate but could increase quickly when the weather improves. The District received a copy of a DVD on equine WNV prevention that will be copied and distributed. Trustee Kohnen reported that he and the manager had received a resolution from the City of Dublin for WNV and mosquito and vector awareness week and our message was well received.

Building Committee Chair Jim Doggett reported that the building project had gone out to bid on May 2<sup>nd</sup> and that there will be a mandatory walk through for prospective contractors on May 16<sup>th</sup> at 1:30 p.m., the bids will be opened on June 2<sup>nd</sup>. The power to the portables is scheduled to be connected on May 17, the phones and computers will be connected on Friday, May 20<sup>th</sup> and the move of equipment and furniture will be done May 23-25. The Board also received a copy of the latest building project costs for the month and year to date.

Finance committee Chair Stuart Flashman reported that the committee will be meeting with Bill Morton who is part of the CSDA finance group to discuss financing for the project on Thursday, May 19<sup>th</sup> at 11:30 a.m.. The meeting will include members of the finance committee as well as Trustees Centeno, McLeod and Spinola. The committee also had an action item to consider replacing vehicle V-22 which was totaled in a recent traffic accident (not the fault of our driver) . The District had bids from three Ford dealers for a Ford F-150 truck. The Board approved the low bid of \$18,772.43 from Codioli Ford. (Flashman/Nardine – unanimous.) The District will receive a check for approximately \$10,000 from our insurance with the VCJPA.

Personnel/Salary Committee Chair David Edwards had no report this month.

The 75<sup>th</sup> Anniversary Committee Chair Ron Quinn had no report.

The Board reviewed the warrants dated April 15, 2005 numbering 0596 through 0628 amounting to \$100,790.02 and warrants dated April 30, 2005 numbering 0629 through 0676 amounting to \$116,914.24.

The manager presented the Monthly Operational Report for April. The District received a total of 356 requests for service during April. There were 64 mosquito-biting complaints. The ten-year average for adult mosquito service requests in April is 125. 192 requests for mosquitofish were received and 97 requests for inspections of potential mosquito sources. These numbers are very similar to the volume seen in March and are nearly identical to those of April 2004. President Centeno directed that the report be put on file.

Board members received an update on the Mosquito and Vector Control Association of California (MVCAC). The MVCAC Legislative Day was held in Sacramento. Stuart Flashman and the manager attended this event and met with staff from Assembly members Wilma Chan, Loni Hancock, Guy Houston, Johan Klehs, and Alberto Torrico and Senators Ducheny, Fiqueroa, Hollingsworth and Perata. AB 991 by Chuck Devore concerning the reduction of the Orange County Vector Control District Board from 35 to 11 was defeated 4-2 by the Assembly Local Government Committee. The spring quarterly meeting was held in Garden Grove, May 4-6. The association is working hard to pursue additional funding for WNV. The contract for the administration of the association expires in June and the Executive Committee is negotiating with Blanning and Baker on a renewal.

The manager reported the Alameda County chapter of the California Special Districts Association met May 4<sup>th</sup> at the Garré Conference and Event Center at in Livermore which is the home of Alameda County Resource and Conservation District. The CSDA Government Affairs Days are May 16 & 17 in Sacramento at the Sacramento Convention Center and Sheraton Grand Hilton.

The Board received a written update on the public presentations, training workshops and events that District staff has been involved with during April and a list of upcoming events from Environmental Specialist William Hamersky.

Account Statements for the quarter ending March 31, 2005 for the District's Local Agency Investment Fund and Vector Control Joint Powers Agency were distributed to the Board.

President Centeno asked for any additions to the agenda for the next Board meeting, hearing none, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 900<sup>th</sup> meeting of the Board of  
Trustees held June 8, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

901<sup>st</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
SPECIAL MEETING  
June 22, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

Trustees Bray, Hughes, McLeod, Nardine and Washburn were absent from the meeting.

Building Committee Chair Jim Doggett reported that four bids had been received and that James R. Griffin, Inc. had the low bid of \$1,989,400. The committee along with Lloyd Fogelhut from Hayashida Architects and our Project Manager, Arturo Del Rio had reviewed the documents and references and found no problems to report. The committee recommended accepting the bid of James R. Griffin, Inc.

Trustee William Spinola made a motion to accept the bid and award the contract to the lowest responsible/responsive bidder, James R. Griffin, Inc. for the construction of the Administration/Laboratory Building Expansion Project. The motion was seconded by T. David Edwards and passed unanimously. This award is conditioned upon the bidder complying with all requirements of the successful bidder as set forth in the bid documents including but not limited to submitting all required insurance and bonds.

Finance committee Chair Stuart Flashman reported that the committee was recommending taking a loan through Municipal Finance Corporation (MFC) to finance the project. The loan they recommended was for a total of \$1.5 million with a pay back period of ten years. Several trustees questioned the amount of the loan and the timing of the loan. A concern about how the loan with MFC was secured was also voiced. There was a request for a spread sheet to show the cash flow and comparisons with a smaller loan and line of credit versus the larger loan through MFC. The consensus was that the finance committee should meet with Union Bank officials to get specifics on a smaller building loan matched with a line of credit. Specific questions to ask were: whether the line of credit interest was fixed or variable; were tax exempt funds available; is there a prepayment penalty; how is the loan secured; and what are the terms of payment. Due to all the questions from the Board the item was tabled until the July 13<sup>th</sup> Board meeting.

President Centeno adjourned the meeting at 5:26 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 902<sup>nd</sup> meeting of the Board of  
Trustees held July 13, 2005

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Edgar Centeno, President

902<sup>nd</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
July 13, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohonen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:03 p.m.

Trustees Bray, Spinola and Washburn were absent from the meeting.

The minutes of the 900<sup>th</sup> meeting held June 8, 2005 were reviewed and approved. (Flashman/Doggett– unanimous.)  
The minutes of the 901<sup>st</sup> meeting held June 22, 2005 were reviewed and approved. (Golden/Flashman – unanimous with Nardine abstainng.)

West Nile Virus Committee Chair Jim Kohonen reported that the committee met prior to the Board meeting. California has 4 human cases of WNV this year so far with more expected. Alameda County has not had any birds positive for the virus since one bird was found on February 16<sup>th</sup> in Alameda. Trustee Kohonen also reported on a problem with maintenance on Gold Creek in Pleasanton. There is a question of who is responsible for maintenance of the creek where it flows through a condominium project.

Building Committee Chair Jim Doggett reported that the building project contract has been signed by the District and now needs to be signed by the contractor. PG&E has started work on moving the electrical power transformer. The interior design group from Interform has met with staff to discuss furnishings. Fire sprinklers need to be added to the existing shop building at a cost of \$17,000 to the project.

Finance committee Chair Stuart Flashman reported that the committee met prior to the Board meeting to discuss several possible loan options for the building project. The committee considered 5 year loans of \$500,000 and \$1,000,000 with Municipal Finance Corporation and a 5 year loan of \$500,000 with a line of credit from Union Bank. After much discussion from the Board on the different combinations of loan and line of credit the board voted to approve a \$1,000,000 5 year loan through Municipal Finance Corporation at 3.90% by passing Resolution 902-2. (McLeod/Nardine – unanimous.)

Personnel/Salary Committee Chair David Edwards had no report this month.

The 75<sup>th</sup> Anniversary Committee Chair Ron Quinn had no report but would like the committee to meet prior to the next Board meeting to start planning a combination grand opening/75 anniversary event.

The Board reviewed the warrants dated June 15, 2005 numbering 0741 through 0777 amounting to \$95,509.65 and warrants dated June 30, 2005 numbering 0778 through 0827 amounting to \$92,510.62. Trustee Flashman asked about warrant 773 with TTM communications which was for wiring the computer and phone systems to the portable office. The wiring falls within the limits for informal bidding. CRP and TTM were contacted and TTM was most responsive and was contracted to do the work.

The manager presented the final draft of the budget for fiscal year 2005/2006. The budget package included revenue sheet, salaries and benefits, supplies and services and capital expenditures. A separate Capital Improvement budget was attached to the operations budget.

President Centeno opened a public hearing on the budget and tax rate for fiscal year 2005/2006. There were no members of the public present. The District Manager stated that the agenda for the meeting had been posted at the District office and County Administration building in Oakland, the District's web site and published in the Sunday, July 10<sup>th</sup> Alameda Newspaper Group newspapers.

The Board approved Resolution 902-1 formally adopting the budget for fiscal year 2005/2006 and setting the tax rate at a \$1.74 per single family dwelling. (Golden/Hughes – unanimous.)

The manager presented the Monthly Operational Report for June. The District received a total of 340 requests for service during June. There were 48 mosquito-biting complaints. The ten-year average for adult mosquito service requests in June is 76.9. 207 requests for mosquitofish were received and 83 requests for inspections of potential mosquito sources. These numbers are lower in all areas compared to the previous month. President Centeno directed that the report be put on file.

The manager reported that the Alameda County chapter of the California Special Districts Association meeting met earlier in the day at the East Bay Regional Park Headquarters in Oakland. Dan McElhinney from the Dept. of Transportation provided an update on the Bay Bridge construction progress and cost. John Woodbury from the Bay Area Open Space Council provided results of a survey for a proposed conservation measure for agriculture and open space in Alameda County.

The manager also reported that the new State budget has \$12 million set aside for West Nile Virus Control. The District can apply for up to \$200,000 in funds for personnel, equipment and pesticides. Our application will be submitted by the July 15<sup>th</sup> deadline. The MVCAC and its allies California Rice Growers and California Waterfowl Association worked hard to get the full \$12 million restored to the budget after a joint budget committee had reduced the amount to \$3 million.

The Board received a written update on recent public education events. The District did have a booth at the Count Fair in Pleasanton which was staffed during weekends and the 4<sup>th</sup> of July.

Account Statements for the period ending June30, 2005 for the District's Local Agency Investment Fund and Vector Control Joint Powers Agency were distributed to the Board.

President Centeno asked for any additions to the agenda for the next Board meeting, hearing none, the meeting was adjourned at 6:22 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 903<sup>rd</sup> meeting of the Board of  
Trustees held August 10, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

903<sup>rd</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
AUGUST 10, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohonen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

Trustees Doggett and Washburn were absent from the meeting.

The minutes of the 902<sup>nd</sup> meeting held July 13, 2005 were reviewed and approved. (Bray/Nardine – unanimous.)

Finance committee Chair Stuart Flashman opened a discussion on the purchase of two right-hand drive jeeps that are being purchased with funds provided by the State for WNV control. District Manager John Rusmiser and Mechanical Specialist Greg Wood informed the Board that the jeeps in question were the last two factory made jeeps available before another group is manufactured in February. This is the only source of factory produced right hand drive vehicles that we have found in the United States so it meets the purchasing policy exception for sole source. The State funds which are channeled through the Department of Health Services may only be used for equipment, pesticides, contract treatments (like our helicopter treatments) and new personnel.

West Nile Virus Committee Chair Jim Kohonen reported that the committee met prior to the Board meeting. California has 112 human cases of WNV this year and three deaths. Alameda County had two crows test positive for the virus on Tuesday. They were from Pleasanton and Livermore. We have had no horse or human cases yet. The committee discussed triggers for adulticiding and the types of publicity or public meetings to do before.

Building Committee Chair Jim Doggett was absent so the District Manager provided trustees with an update on the building project. The demolition work has been completed. The soil has been compacted in the new building area and will have underground utilities added next week. There is a weekly project meeting on Wednesday at 2:00 p.m.. Sonitrol and TTM Communications have met with the contractors and electric sub contract to prepare for the fire/smoke/security systems and phone/computer systems wiring.

Personnel/Salary Committee Chair David Edwards had no report this month.

The 75<sup>th</sup> Anniversary Committee Chair Ron Quinn reported that the committee met prior to the Board meeting to discuss when to have the 75<sup>th</sup> anniversary celebration. Mid-February is the target time for the celebration which is to coincide with the completion of the building project. They are working on an invitation list and looking for foundaries to produce the dedication plaque.

The Board reviewed the warrants dated July 15, 2005 numbering 0828 through 003406 amounting to \$190,025.91 and warrants dated July 31, 2005 numbering 003506 through 006906 amounting to \$82,918.36. Trustee Flashman asked about the "accrual" designation by some of the warrants. This means that they are part of the 2004/2005 Fiscal year budget not the new fiscal year.

The manager presented the Monthly Operational Report for July. The District received a total of 351 requests for service during July. There were 55 mosquito-biting complaints. The ten-year average for adult mosquito service requests in July is 52.2. 187 requests for mosquitofish were received and 103 requests for inspections of potential mosquito sources. The number of mosquito complaints is slightly higher than the ten year average. The mosquito counts in traps are higher than normal due to the late rains in June. The weather in July was hot and no rain fall was recorded so many temporary water sources are finally drying up. President Centeno directed that the report be put on file.

The manager reported that the next Alameda County chapter of the California Special Districts Association meeting will be held September 14<sup>th</sup> at the Castro Valley Sanitary District. The speakers will be from the SF Bay Water Transportation Authority and the SF Bay water trail.

The Board was notified that the District has been awarded \$195,176 for West Nile Virus Control from the State of California. The application packet and award letter were distributed to the Board.

The Mosquito and Vector Control Association of California has a Board of Directors meeting scheduled for August 11<sup>th</sup> in Sacramento. This is an abbreviated quarterly meeting due to the West Nile virus activity throughout the State.

The Board received a written update on recent public education events. We provided an update on West Nile Virus activity in the County to the Board of Supervisors on August 9<sup>th</sup> with Dr. Benjamin from the County Health Department.

Account Statements for the period ending July 31, 2005 for the District's Local Agency Investment Fund and Vector Control Joint Powers Agency were distributed to the Board.

The manager notified the Board that attorney Roy Gorman who assisted the District with legal issues during the DDT cleanup of its Decoto and Pleasanton depots had died while riding his bike around Lake Merritt. Mr. Gorman was 56.

President Centeno asked for any additions to the agenda for the next Board meeting, hearing none, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 904<sup>th</sup> meeting of the Board of  
Trustees held September 14, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

904<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
SEPTEMBER 14, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:05 p.m.

Trustee Spinola was absent from the meeting.

The minutes of the 903<sup>rd</sup> meeting held August 10, 2005 were reviewed and approved. (Quinn/Golden – unanimous.)

West Nile Virus Committee Chair Jim Kohnen reported that the committee met prior to the Board meeting. The committee listened to a presentation by Darnell Levingston and Kokavulu Lumukanda from Direct Community Outreach Teams about a proposal to fund West Nile Virus education in the urban inner city communities in Alameda County. After a lengthy discussion on the merits of the proposal the Board voted against accepting the proposal (Nardine/Bray – unanimous) and asked the District Manager to send a letter to Direct Community Outreach Teams. Committee Chair Kohnen gave an update on the progress of WNV throughout the State and locally. Mr. Kohnen reported that the committee had met with representatives from several environmental groups to discuss possible actions the District may need to take to control the virus including the use of truck mounted ULV fogging.

Building Committee Chair Jim Doggett reported that the committee had not met recently but the work on the building was progressing. Demolition has been completed, the main building has been stripped of flooring, ceilings and doors. The foundation is scheduled to be poured on September 15 and the framing will start the next week.

Finance committee Chair Stuart Flashman and the District Manager provided an update on the Municipal Finance Corporation Loan. The loan papers will be completed on the 16<sup>th</sup> and funding should happen a week after. The District Manager notified the Board that he was transferring \$500,000 from the District's Local Agency Investment Fund account to cover the cost of two months of building costs in case the loan is not funded as timely as planned.

Personnel/Salary Committee Chair David Edwards had no report this month.

The 75<sup>th</sup> Anniversary Committee Chair Ron Quinn reported that the committee met prior to the Board meeting to discuss when to have the 75<sup>th</sup> anniversary celebration. They are planning to move the celebration to mid March to make sure the building is complete. The committee wants a list of people to invite. There was some discussion about items that needed to be rented for the event and having employees serve as guides for tours of the new facility.

The Board reviewed the warrants dated August 15, 2005 numbering 007006 through 010006 amounting to \$131,404.34 and warrants dated August 31, 2005 numbering 010106 through 014006 amounting to \$140,993.11. There was a question about warrant number 009206 and what was purchased. This was for hydraulic fluid for the HydroTraxx ATV.

The manager presented the Monthly Operational Report for August. The District received a total of 449 requests for service during the month. There were 61 mosquito-biting complaints. The ten-year average for adult mosquito service requests in August is 50.1. Last year in August we had 87 mosquito complaints due mostly to heightened awareness of West Nile Virus. 214 requests for mosquitofish were received and 175 requests for inspections of potential mosquito sources. All of these numbers are higher than those from July primarily due to the huge amount of news stories from throughout the State about West Nile Virus. President Centeno directed that the report be put on file.

The manager reported that the Alameda County chapter of the California Special Districts Association had met in the morning at the Castro Valley Sanitary District office. The featured speakers were Steve Castleberry from the SF Bay Water Transportation Authority who discussed plans for increased ferry service and Penny Wells, President, Bay Access on plans to create a water trail around SF and San Pablo Bay water. The CSDA annual conference is scheduled for September 27-29 in Long Beach, Trustee Jim Kohlen will be attending.

The Board received a written update on recent public education events from William Hamersky, Environmental Specialist.

The Account Statement for the period ending August 31, 2005 for the District's Local Agency Investment Fund was distributed to the Board.

President Centeno asked if the District or Trustees should donate money, equipment, or personnel to the New Orleans area due to Hurricane Katrina devastation and mosquito problem. Alameda County Board of Supervisors and the MVCAC had information on making donations that was included in the Board meeting packets.

President Centeno asked for any additions to the agenda for the next Board meeting, hearing none, the meeting was adjourned at 6:30 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 905<sup>th</sup> meeting of the Board of  
Trustees held October 12, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

905<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
OCTOBER 12, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohonen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

Trustee Spinola was absent from the meeting.

The minutes of the 904<sup>th</sup> meeting held September 14, 2005 were reviewed and approved. (Bray/Nardine – unanimous.)

West Nile Virus Committee Chair Jim Kohonen reported that the committee met prior to the Board meeting. William Hamersky distributed a map of the bay area and surrounding counties showing WNV human, horse, mosquito and bird infections. The backside of the map had a blowup of Alameda County with the same data shown. The committee discussed the WNV season and some of the end of the year conferences. All committee members are interested in attending the national CDC sponsored WNV conference that will be held in San Francisco, February 22-24, 2006.

Building Committee Chair Jim Doggett reported that the committee had not met and asked the manager to provide a progress report. The manager reported that the building is approximately 25% complete with the framing done with outside sheathing, the roof is nailed on and skylights framed but needs work on preparing the locations of the heating and air conditioning units. The electricians and plumbers are starting work and the expansion joint between the old and new building will be installed soon.

Finance committee Chair Stuart Flashman said that the committee had not met but would need to meet soon to discuss a new reimbursement policy to meet AB 1234 requirements. The District Manager provided an update on the Municipal Finance Corporation loan and escrow account with Union Bank of California for the building project. The first progress payment has been made.

Personnel/Salary Committee Chair David Edwards had no report this month.

The 75<sup>th</sup> Anniversary Committee Chair Ron Quinn reported that the committee met prior to the Board meeting to discuss when to have the 75<sup>th</sup> anniversary celebration. They are planning to have the celebration on Friday, March 24<sup>th</sup>. There was discussion about whether to cater the BBQ or to do it ourselves. Trustee Bray said that he had a large barbeque and crew that might be available for the event.

The Board reviewed the warrants dated September 15, 2005 numbering 014106 through 017006 amounting to \$106,933.69 and warrants dated September 30, 2005 numbering 017106 through 021206 amounting to \$116,618.17. There was a question about warrant number 018406, Dennis Bray's name was misspelled, on 020906 for Dycast – this was for the DHS/University of California WNV modeling maps. There was also a question about 020006 to Clarke Mosquito, they purchased Golden Bear Oil so they are now the sole provider of mosquito larvicide oil west of the Mississippi.

The manager presented the Monthly Operational Report for September. The District received a total of 168 requests for service during the month. There were 24 mosquito-biting complaints. The ten-year average for adult mosquito service requests in September is 39.5. 95 requests for mosquitofish were received and 46 requests for inspections of potential mosquito sources. These numbers are significantly lower than the previous month when we had 449 requests for service. The mosquito complaints for the month were well below the 10 year average for the first time this summer.

The manager reported that the next meeting of the Alameda County chapter of the California Special Districts Association is scheduled for November 2<sup>nd</sup> at Union Sanitary District at 7:45 a.m.. The CSDA annual conference was held September 27-29 in Long Beach. Trustee Jim Kohnen attended the conference and gave a report. Trustee Kohnen said that AB 1234 by Assemblyman Salinas which was recently signed by the Governor was a major point of discussion due to the required ethics training and reimbursement policy changes. The Community Service District laws were updated this year by the Senate Local Government Committee. He attended a CSDA sponsored training academy workshop while at the Conference.

The MVCAC quarterly meetings are scheduled for October 26- 28 at South Lake Tahoe. District Manager Rusmisl reported that Vice President Ron Quinn will be attending along with the manager and entomologist. The annual conference is scheduled for Sunday, January 29 through Wednesday, February 1, 2006 at the Silver Legacy Resort Casino in Reno, Nevada. Trustees Golden, Quinn, Bray and Garcia expressed interest in attending the conference.

The Board received a written update on recent public education events from William Hamersky, Environmental Specialist.

The Account Statement for the period ending September 30, 2005 for the District's Local Agency Investment Fund was distributed to the Board.

The ACMAD Board met in closed session to discuss the annual evaluation of the District Manager pursuant to Government Code Section 54954.5(e). After reopening the meeting, President Centeno said that the Board was very pleased with the District Manager's performance and asked him to forward a copy of the latest MVCAC Salary Survey to the Evaluation Committee to assist them in reviewing the compensation package.

President Centeno asked for any additions to the agenda for the next Board meeting, Trustee Washburn said that he would give a report on the Entomological Society of America conference, the meeting was adjourned at 6:45 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 906<sup>th</sup> meeting of the Board of  
Trustees held November 9, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

906<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
NOVEMBER 9, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohlen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

All Board Members were present for the meeting.

The minutes of the 905<sup>th</sup> meeting held October 12, 2005 were reviewed and approved. (Garcia/Flashman – unanimous.)

West Nile Virus Committee Chair Jim Kohlen reported that the committee met prior to the Board meeting. William Hamersky distributed a map of the bay area and surrounding counties showing WNV human, horse, mosquito and bird infections. The season is winding down with fewer birds being reported and no recent mosquito pools testing positive. The committee members will be attending WNV conferences in the next few months to compare the experiences of other districts and help plan for next season.

Building Committee Chair Jim Doggett reported that the committee had not met but he had attended the weekly project meeting earlier in the day. The construction is on schedule with a relatively few change orders. The roof on the new section is completed and the older section will be roofed next week. Trustee Denny McLeod asked about security issues in the wake of recent breakins. The District has consulted with Hayward Police and Sonitrol and two individuals were arrested on

Finance committee Chair Stuart Flashman said that the committee had not met but would need to meet soon to discuss a new reimbursement policy to meet AB 1234 requirements. The District Manager provided the committee with a draft policy to review. The progress of the insurance claim for the September 22<sup>nd</sup> vehicle theft was reported to the Board. The District has received a check from the VCJPA for \$9500 and the remainder of the claim is being handled by the property insurance group that provides coverage for losses above the \$10,000 level. The District's financial records for fiscal year 2004/2005 were audited in October. The committee should receive a draft in December.

The 75<sup>th</sup> Anniversary Committee Chair Ron Quinn reported that the committee was planning to meet with a party planner to discuss the grand opening/75<sup>th</sup> anniversary event in March.

The Board reviewed the warrants dated October 15, 2005 numbering 021306 through 025006 amounting to \$108,686.10 and warrants dated October 31, 2005 numbering 025106 through 028806 amounting to \$80,922.04. Trustee Hughes asked if the bill for fence repair had been included in the insurance claim, it was.

The ACMAD Board met in closed session to discuss the compensation package of the District Manager pursuant to Government Code Section 54954.5(e). After reopening the meeting, President Centeno said that the Board was granting the manager a 3% salary increase and a payment of \$10,000, *in recognition of the one time special added*

*duties and responsibilities for the management of the new building expansion and renovation work.*

The manager presented the Monthly Operational Report for October. The District received a total of 69 requests for service during October. There were 7 mosquito-biting complaints. The ten-year average for adult mosquito service requests in October is 32.7. 39 requests for mosquitofish were received and 21 requests for inspections of potential mosquito sources. Employees began working on clearing ditches in tidal salt marshes in October. 935 linear feet of ditch were cleared of vegetation and debris. This is the second month in a row with mosquito complaints well below the 10 year average.

The manager reported that the Alameda County chapter of the California Special Districts Association met November 2<sup>nd</sup> at Union Sanitary District. There was a panel presentation titled " Are we ready for the next big one?" with panelists from EBRPD fire dept., Alameda County OES, and ABAG. Since hurricane Katrina experts are now saying we should be prepared to go 7-10 days without outside help. Trustee Jim Kohnen also attended the meeting. The next meeting is scheduled for January 11, 2006 at Washington Hospital in Fremont.

The MVCAC quarterly meetings were held October 27- 28 at South Lake Tahoe. Vice President Ron Quinn attended along with the manager and entomologist. West Nile Virus was discussed but not as much as in the past few years, the association seems to be settling back into working on old issues like reorganizing the Southern Region to give them more representation. The annual conference is scheduled for Sunday, January 29 through Wednesday, February 1, 2006 at the Silver Legacy Resort Casino in Reno, Nevada. Rooms have been reserved for Trustees Bray, Garcia, Golden and Quinn.

The Vector Control Joint Powers Agency met on October 26<sup>th</sup> at Lake Tahoe. Ron Quinn, Bruce Kirkpatrick and the District Manager attended an Employee Risk Management Authority (ERMA ) mandatory SmartRisk Management training session and a sexual harassment course (to meet AB 1825 requirements for 2 hours of training every 2 years). The quarterly Member Contingency Fund and Property Contingency Fund statements were distributed to the Board.

The Board received a written update on recent public education events from William Hamersky, Environmental Specialist.

The manager reported that the District has run out of the 20 year sterling silver service award pins. The original jeweler, Easley's Jewelry & Trophies in Fremont is no longer in business. Trustees Flashman, Garcia and Hughes are due to receive their pins this year. A new provider is being sought so that we can procure a supply of pins for the future.

The Account Statement for the period ending October 31, 2005 for the District's Local Agency Investment Fund was distributed to the Board.

The manager announced that reappointment letters are being mailed this week to the following cities: Dublin, Emeryville, Hayward, Newark, Oakland, Piedmont and San Leandro. Terms for Trustees from these cities expire January 1, 2006.

President Centeno asked for any additions to the agenda for the next Board meeting, hearing none, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 907<sup>th</sup> meeting of the Board of  
Trustees held December 14, 2005

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Edgar Centeno, President  
BOARD OF TRUSTEES

907<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
DECEMBER 14, 2005

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Edgar I. Centeno, President, City of Pleasanton  
Ronald E. Quinn, Vice-President, City of Union City  
Dennis Bray, Secretary, County-at-Large  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Stuart Flashman, City of Oakland  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
John D. Hughes, City of Fremont  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Glenda Nardine, City of San Leandro  
William M. Spinola, City of Newark  
Jan O. Washburn, City of Berkeley

President Centeno called the meeting to order at 5:00 p.m.

Trustee Spinola was absent from the meeting.

The minutes of the 906<sup>th</sup> meeting held November 9, 2005 were reviewed and approved. (Edwards/McLeod – unanimous.)

West Nile Virus Committee Chair Jim Kohnen reported that Trustee Stuart Flashman, Entomologist Bruce Kirkpatrick and Environmental Specialist William Hamersky had attended a Department of Health Services WNV conference in Sacramento earlier in the month. Stuart presented a chart showing the growth of the WNV in *Culex tarsalis* being temperature dependent which effects detection by various testing methods. He also showed a graph comparing RAMP and RT-PCR tests using RAMP buffer and the usual mosquito pool diluent. The alkali in the RAMP buffer destroys RNA which limits the ability to perform confirmation tests using RT-PCR. Trustee Flashman also mentioned the reports from several mosquito abatement districts throughout the State that showed Districts using differing techniques from adulticiding to barrier sprays to slow the spread of WNV. Information on the conference can be found at the West Nile Virus website: <http://westnile.ca.gov> Go to the "Information for Local Agencies" tab, and scroll down to the section "WNV Workshops". Click on the link for the 2005 Workshop and enter: User Name: agency and Password: workshop.

Building Committee Chair Jim Doggett reported that the construction is a little more than a week behind schedule with a relatively few change orders (30 change orders amounting to about \$20,000). The second coat of stucco has been completed and the wall board is up and ready for taping and finish work.

Finance committee Chair Stuart Flashman said that the committee had met to review a new reimbursement policy to meet AB 1234 requirements. The policy was presented to the Board for a first reading. After much discussion a motion to accept the policy with suggested amendments was approved by the Board. (Washburn/Bray – unanimous.) The second reading of the policy with amendments will be on January 11, 2006. The District Manager reported that the insurance claim for the stolen ATVs was still being reviewed by the insurance company but should be completed soon.

The 75<sup>th</sup> Anniversary Committee Chair Ron Quinn presented a proposal for the layout of the dedication plaque. Numerous changes were made and will be forwarded to the sign vendor. The committee will meet on Wednesday, December 21 at 4:00 p.m. to meet with a party coordinator to discuss the March 24<sup>th</sup> dedication event.

The Board reviewed the warrants dated November 15, 2005 numbering 028906 through 031806 amounting to \$68,647.29 and warrants dated November 30, 2005 numbering 031906 through 036706 amounting to \$95,100.92.

The District manager presented mid-year fiscal information to the Board of Trustees covering the budget, the building project, the State funds for West Nile Virus mosquito control and a draft of the 2004/2005 fiscal year audit. This discussion will be continued at the January 11<sup>th</sup> Board meeting with a focus on future needs.

The manager presented the Monthly Operational Report for November. The District received a total of 45 requests for service during the month. There was 1 mosquito-biting complaint. The ten-year average for adult mosquito service requests in November is 11.1. 27 requests for mosquitofish were received and 16 requests for inspections of potential mosquito sources. District employees continued to work on clearing ditches in tidal salt marshes in November, 6,275 linear feet of ditch were cleared of vegetation and debris. This was the third month in a row with mosquito complaints well below the 10 year average.

The manager reported that the next meeting of the Alameda County chapter of the California Special Districts Association is scheduled for 7:45 a.m., January 11, 2006 at the new Washington Hospital Healthcare District Nakamura Clinic at 33077 Alvarado Niles Rd. in Union City. There will be presentations on Alzheimers and the Sustainable Earth Initiative.

The Mosquito and Vector Control Association of California (MVCAC) annual conference is scheduled for Sunday, January 29 through Wednesday, February 1, 2006 at the Silver Legacy Resort Casino in Reno, Nevada. Rooms have been reserved for Trustees Bray, Garcia, Golden and Quinn. The MVCAC Executive Committee met at the beginning of the month for its annual strategic planning session. Board members were given a memo from General Counsel Richard Shanahan on AB 1234 and the dates and locations for MVCAC meetings in 2006.

The District Manager reported that the Vector Control Joint Powers Agency recently updated its webpage at [www.vcjpa.org](http://www.vcjpa.org) a user id and password are required to see member information.

The Board received a written update on recent public education events from Environmental Specialist William Hamersky.

The manager reported that he had located a new vendor to supply the sterling silver 20 year service award pins, Robert's Awards & Advertising Specialties in San Leandro. They require a minimum order of 50 pins, but the cost per pin is significantly lower than the originals purchased in 1988.

The November 2005 Account Statement for the District's Local Agency Investment Fund was distributed to the Board.

President Centeno appointed Trustees Flashman and Nardine to serve as a Nominating Committee to name a slate of Officers for 2006. The election of new officers will take place at the January 11, 2006 Board meeting.

President Centeno asked for any additions to the agenda for the next Board meeting, hearing none, the meeting was adjourned at 6:38 p.m.

Respectfully submitted,

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Dennis Bray, Secretary

Approved as written and/or corrected  
at the 908<sup>th</sup> meeting of the Board of  
Trustees held January 11, 2006

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Edgar Centeno, President  
BOARD OF TRUSTEES