

932nd MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
JANUARY 9, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: Dennis Bray, President, County-at-large
James Kohnen, Vice-President, City of Dublin
William M. Spinola, Secretary, City of Newark
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Stuart Flashman, City of Oakland
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
John D. Hughes, City of Fremont
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President Dennis Bray called the meeting to order at 5:00 p.m. and welcomed newly appointed Trustee Jim Prola from San Leandro to the Board.

Trustees Centeno, McLeod and Quinn were absent from the meeting.

The minutes of the 931st meeting held December 12, 2007 were reviewed and approved. (Spinola/Garcia – unanimous with abstentions by Hughes, Prola and Washburn)

The annual audit for the fiscal year ending June 30, 2007 was presented to the Board by Mr. Jeff Ira, CPA and Partner, from C.G. Uhlenberg LLP. After the presentation and questions from the Board related to the implementation of GASB 45, the Board accepted the audit. (Kohnen/Spinola – unanimous.)

The Board unanimously approved Resolution 931-1, a commendation to Glenda Nardine for her service to the District as a representative from the City of San Leandro. (Spinola/Edwards – unanimous.)

Resolution 932-1, adoption of the Operational Area Agreement for Alameda County Operational Area Emergency Management Organization, was approved by the Board. (Flashman/Prola – unanimous.)

The Long Range Planning Committee update was given by the District Manager for Chairman McLeod. The committee will be reviewing the ballot and informational material developed by SCI for the Benefit Assessment during the week of January 21-25. There will be a 3:00 community outreach kickoff meeting on February 13th prior to the Board meeting. Ballots are scheduled to be mailed on March 14th.

The Board reviewed the warrants dated December 15, 2007 numbering 028508 through 030508 amounting to \$62,404.44 and warrants dated December 31, 2007 numbering 030608 through 033208 amounting to \$80,825.06.

The manager provided a Monthly Operational Report for December. The District received a total of 18 requests for service during the month. There were 2 mosquito-biting reports. The ten-year average for adult mosquito service requests in December is 5.0. 7 requests for mosquitofish were received and 8 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County chapter of the California Special Districts next meeting is scheduled for January 16, 2008 at Castro Valley Sanitary District. The Chapter is co-sponsoring the EDAB Legislative reception on January 10th at the California Museum in Oakland.

The Mosquito and Vector Control Association of California annual conference is scheduled for January 13-16, 2008 at the Wyndham Hotel in Palm Springs. Trustees Garcia, Golden, Hughes, Kohnen, McLeod, Quinn, and Spinola will be attending.

The Vector Control Joint Powers Agency has its annual workshop in Aptos February 24-26 and Clarence Lam will be attending this year.

The District Manager gave the Board an update on the Biennial Report that is being prepared and will be presented to the Board at the February meeting.

Nomination committee chair Jim Golden made a motion to nominate a slate of officers for 2008 comprised of James Kohnen – President, William Spinola – Vice President and John Hughes Secretary. The motion was seconded by Jan Washburn and was unanimously approved. (Golden/Washburn – unanimous.)

President Bray passed the gavel to newly elected President James Kohnen who thanked President Bray for his service to the District during the past year.

President Kohnen asked for reports on conferences attended in the last month and Trustee Washburn gave a report on the Entomological Society of America conference held in San Diego in December. He said there was a very good symposium on invasive species of Aedes mosquitoes coming into the U.S. and vectoring new diseases. Trustee Washburn also said he attended a presentation on wooly bear caterpillars that feed on poisonous plants after being parasitized by other insects in order to kill the parasite.

The President asked if there were any items to add to agenda for the next Board meeting in February, hearing none, the meeting was adjourned at 6:00 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 933rd meeting of the Board of
Trustees held February 13, 2008

James Kohnen, President
BOARD OF TRUSTEES

933rd MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
FEBRUARY 13, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Stuart Flashman, City of Oakland
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Special Board meeting to order at 3:00 p.m.

Trustees Centeno, Flashman and Garcia arrived during the meeting. Trustees Hughes and Spinola were absent from the meeting. All of the ACMAD employees except Neil Campbell were also present.

President Kohnen introduced John Bliss from SCI. Mr. Bliss gave a short presentation on the benefit assessment process and then introduced Arcelia Herrera, a staff member from SCI, who went over the Benefit Assessment Ballot Process and ballot information guide. Laquel Wright, also on the SCI staff, went over the property owner inquiry and management process after the ballots are mailed on March 14th. She discussed the general approach and messages and told us to expect 200-300 calls in the first week after the ballots are mailed. John Bliss gave a history of propositions 13 and 218 that have shaped the methods used for benefit assessments. John and Laquel handed out information and led discussion on media outreach, outreach to large property owners, stakeholder outreach to city and county officials and other special districts. Lastly, management of opposition against the benefit assessment balloting was discussed.

President Kohnen adjourned the special meeting at 4:45 p.m.

President Kohnen called the regularly scheduled Board meeting to order at 5:00 p.m.

Trustees Hughes and Spinola were absent from the meeting.

President Kohnen presented past president Dennis Bray with a plaque in honor and appreciation of his serving as President of the Board in 2007.

The minutes of the 932nd meeting held January 9, 2008 were reviewed and approved. (Flashman/Doggett – unanimous)

John Bliss from SCI presented the preliminary Engineer's Report for the ACMAD mosquito and disease control assessment.

The Board unanimously approved Resolution 933-1, initiating proceedings, providing intention to levy assessments, preliminarily approving engineer's report, and providing for notice of hearing and the mailing of assessment ballots for the ACMAD mosquito and disease control assessment. (Golden/Washburn – unanimous.)

Resolution 933-2, Adoption of Proposition 218 Assessment Ballot Proceedings Procedures., was approved by the Board. (Golden/Washburn – unanimous.)

The Long Range Planning Committee update was given by Denny McLeod. The committee will meet soon to go over the media, stakeholder, public and heavy hitter outreach.

The Board reviewed the warrants dated January 15, 2008 numbering 033308 through 036308 amounting to \$66,080.93 and warrants dated January 31, 2008 numbering 036408 through 039308 amounting to \$80,449.94. There was some discussion on the travel expenses for the MVCAC annual conference due to the high number of trustees that attended. The Transportation and Travel category is still under budget but may go over slightly by the end of the year. The District is expecting a credit for unused airline tickets.

The Board authorized the manager to sell vehicle #15, 1991 Ford Aerostar Van. (McLeod/Washburn- Unanimous.)

Marisel Brown, Program Administrator for the Public Health Institute in Oakland, was introduced to the Board by Stuart Flashman. Ms. Brown is interested in serving as the City of Oakland representative on the Board, taking over Trustee Flashman's position. Marisel has an extensive public health background that would fit well with the work of the District.

The manager presented the Monthly Operational Report for January. The District received a total of 18 requests for service during the month. There were 3 mosquito-biting reports. The ten-year average for adult mosquito service requests in January is 5.4. 11 requests for mosquitofish were received and 4 requests for inspections of potential mosquito sources. Cold and wet weather in January kept calls to a minimum. The rainfall did provide enough water to flood many sources and start a cycle of inspection and treatment on sources with mosquito larvae.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County chapter of the California Special District's annual dinner meeting is scheduled for Thursday, April 3, 2008 at the old Crowne Plaza Hotel in Pleasanton. Bruce Cain, director of the Institute of Governmental Studies and director of the University of California Washington Center is the featured speaker. Dinners will be \$39 per person.

The Local Agency Investment Fund statement for the period ending December 31, 2007 was given to the Board.

The Mosquito and Vector Control Association of California annual conference was held January 13-16, 2008 at the Wyndham Hotel in Palm Springs. Trustees Garcia, Golden, Hughes, Kohnen, McLeod, and Quinn attended along with the Manager and Entomologist. This was a very well attended event with some great speakers for the plenary session. The conference will be held in Burlingame next year.

The Vector Control Joint Powers Agency has its annual workshop in Aptos February 24-26 and Clarence Lam will be attending this year.

The District Manager presented the Board with the Biennial Report covering the years 2006 and 2007.

President Kohnen asked for reports on conferences attended in the last month. Reports on the MVCAC annual conference were given by Trustees Kohnen, Garcia, McLeod, Golden and Quinn as well as the District Manager and Entomologist. The trustees liked the presentations at the trustee session and the field trip to the Coachella Valley Mosquito and Vector control offices in Indio. The presentations by Ralph Heim, Legislative Advocate for the MVCAC and Gordon Patterson, a historian at the Florida Institute of Technology, were also mentioned as being particularly interesting.

The President asked if there were any items to add to agenda for the next Board meeting in March, hearing none, the meeting was adjourned at 6:15 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 934th meeting of the Board of
Trustees held March 12, 2008

James Kohnen, President
BOARD OF TRUSTEES

934th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
MARCH 12, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Stuart Flashman, City of Oakland
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:00 p.m.

Trustees Centeno and Quinn were absent from the meeting.

President Kohnen wished everyone a happy St.Patrick's Day and invited everyone to the parade on Saturday in Dublin.

The minutes of the 933rd meeting held February 13, 2008 were reviewed and approved. (Garcia/Edwards – unanimous with abstention from Hughes)

The Long Range Planning Committee update was given by Denny McLeod. Each member of the Board was asked to give a short report on meeting that they have had with city officials and newspapers. The County and all cities have been contacted by either a Board member of the District Manager and each has received 10 copies of the biennial report and information on the benefit assessment. There have been newspaper, television and radio stories about the benefit assessment in the last two weeks and more are planned. The ballots will be mailed on March 14th. The Board approved the amended Engineer's Report (Golden/Doggett – unanimous).

The annual Statement of Economic Interest, form 700, was distributed to all trustees.

The Board reviewed the warrants dated February 15, 2008 numbering 039408 through 041808 amounting to \$79,662.84 and warrants dated February 29, 2008 numbering 041908 through 044308 amounting to \$106,494.07.

The manager presented the Monthly Operational Report for February. The District received a total of 58 requests for service during the month. There were 8 mosquito-biting reports. The ten-year average for adult mosquito service requests in February is 10.3. 31 requests for mosquitofish were received and 19 requests for inspections of potential mosquito sources. Rainfall for the season was slightly above average by the end of February, pointing towards an average mosquito season.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County chapter of the California Special District's annual dinner meeting is scheduled for Thursday, April 3, 2008 at the old Crowne Plaza Hotel in Pleasanton. Bruce Cain, director of the Institute of Governmental Studies and director of the University of California Washington Center is the featured speaker. Dinners will be \$39 per person. Trustees Kohnen and Golden expressed interest in attending along with the District Manager.

The Board received information on taking ethics training as required by AB1234 using the FPPC website at <http://www.fppc.ca.gov/index.html?id=477> a certificate can be printed after completing the training and placed on file at the District office.

The Local Agency Investment Fund statement for the period ending January 31,2007 was given to the Board.

The Mosquito and Vector Control Association of California spring quarterly meeting is scheduled for May 1 & 2 in Monterey. Smith Moore and Associates has taken over the management of the MVCAC as of February 1. The association website transfer, phones, mail, finances have all been accomplished.

A Request for Proposals for audit services has been sent to 19 CPA firms. An auditor should be selected by the Board at the June 11, 2008 Board meeting.

The Vector Control Joint Powers Agency had its annual workshop in Aptos February 24-26 and Clarence Lam attended. The VCJPA is asking each district to adopt the Model Driver Selection and Vehicle Use Guidelines and Resolution.

President Kohnen asked for reports on conferences attended in the last month. John Hughes gave a report on the MVCAC annual conference, he mentioned a fact that he learned while on the field trip to the Coachella Valley Mosquito and Vector control offices in Indio, that the 1915 Mosquito Abatement Act was prompted in part by the Eye Gnat problem in the the Coachella Valley.

Under Board announcements, Trustee David Edwards notified the Board that former City of Alameda Trustee (and his neighbor for 40 years), Mark Hanna, is hospitalized and critically ill.

The President asked if there were any items to add to agenda for the next Board meeting in April, hearing none, the meeting was adjourned at 5:52 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 935th meeting of the Board of
Trustees held April 9, 2008

James Kohnen, President
BOARD OF TRUSTEES

935th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
APRIL 9, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Stuart Flashman, City of Oakland
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:00 p.m.

Trustees Doggett and Flashman were absent from the meeting. Marisel Brown from Oakland was present, she has interviewed with the City of Oakland to serve as their representative and is awaiting appointment.

The minutes of the 934th meeting held March 12, 2008 were reviewed and approved. (Golden/Garcia – unanimous.)

The Long Range Planning Committee update was given by Denny McLeod. 82,995 ballots had been received by C.G. Uhlenberg by April 8th, this is a return rate of 23.59%. The District has had about 1000 calls asking for corrected ballots or asking questions about the ballot. There was a negative letter to the editor of the San Leandro Times written by an individual in San Leandro that also contacted those in his homeowners association. We sent a rebuttal letter which was published along side that letter and sent to the HOA on the same day. The April 30th public hearing will be held in the technician room because it is bigger. 25 chairs will be set out and a microphone and timer will be used for the public input portion of the hearing. Speaker's cards will also be used. The invoices for the Engineers Report and the printing and mailing of the ballot have been received. The committee would like a breakdown on the number of ballots printed and mailed and then the breakdown by city of the results.

The Board reviewed the warrants dated March 15, 2008 numbering 044408 through 046608 amounting to \$173,119.20 and warrants dated March 31, 2008 numbering 046708 through 050208 amounting to \$76,762.28.

The manager presented the Monthly Operational Report for March. The District received a total of 194 requests for service during the month. There were 18 mosquito-biting reports. The ten-year average for adult mosquito service requests in March is 28.6. 120 requests for mosquitofish were received and 54 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association annual dinner meeting was Thursday, April 3, 2008 at the new Marriott (old Crown Plaza) Hotel in Pleasanton. Bruce Cain, director of the Institute of Governmental Studies and director of the University of California Washington Center was the featured speaker. Jim and Pat Kohnen, Jim Golden and the District Manager attended. The next chapter meeting will be May 7th at Washington Township Hospital in Fremont.

The CSDA Legislative Day is Monday, May 12th at the Sheraton Grand Hotel in Sacramento. The agenda starts at 9:30 a.m and concludes with a reception from 5-7 in the Capital Rotunda. The MVCAC will not have a Legislative Day this year.

The EBRPD is holding a series of meetings throughout the county in April to discuss the proposed Regional Park Bond Extension. This is a \$500 million bond for the acquisition, facility development, and environmental restoration projects.

The cost to taxpayers is approximately \$10 per \$100,000 assessed value of their homes. The original Measure AA was approved in 1988.

The term for the enterprise special district representative seat on the Alameda County LAFCO is up and an election will be held at the May 7th ACSDA meeting. The District must submit the name of the presiding officer or alternate for the election by April 25th. Katy Foulkes from EBMUD is seeking a fourth term. LAFCO sent a receipt of application for annexation of Fremont and Emeryville into Alameda County Vector Control Services District . They are mailing ballots in May to provide funding for vector services.

The Local Agency Investment Fund statement for the period ending February 29, 2008 was given to the Board.

The next quarterly meeting of the association is in Monterey at the Hyatt Regency, May 1 & 2. Denny Mcleod, Ron Quinn and the District Manager will be attending. (Note: Mr. Quinn cancelled on April 10th)

The Vector Control Joint Powers Agency is seeking nominations for the Alternative Trustee Representative on the VCJPA Board of Directors. Nominations are due in on April 18th and must be accompanied by a brief biography of the nominee.

Jim Kohnen and Jim Golden reported on the ACSDA annual dinner, both enjoyed the interaction with Board Members from other agencies and the featured speaker.

Under Board announcements, Trustee David Edwards mentioned seeing Discovery Channel's show Dirty Jobs which featured a mosquito abatement crew in New Orleans after Hurricane Katrina hit. Jim Kohnen was on a Grass Roots cable show in Livermore with Tom Ford from Dublin San Ramon Services District. John Hughes commented on the Vector Control annexation of Fremont and Emeryville and their environmental documentation.

The President asked if there were any items to add to agenda for the next Board meeting in May, hearing none, the meeting was adjourned at 5:47 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 936th meeting of the Board of
Trustees held May 14, 2008

James Kohnen, President
BOARD OF TRUSTEES

936th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
APRIL 30, 2008
SPECIAL BOARD MEETING

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Stuart Flashman, City of Oakland
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:00 p.m.

Trustees Prola and Spinola were absent from the meeting. Trustee Flashman arrived after roll call.

The minutes of the 935th meeting held April 9, 2008 were reviewed and approved. (Golden/Edwards – unanimous with Doggett abstaining.)

President Kohnen outlined the public hearing procedures then introduced District Manager John Rusmiser and John Bliss, Assessment Engineer from SCI Consulting Group to provide background on the District finances and benefit assessment.

Mr. Rusmiser provided a short history of the District, highlighting the fiscal events that prompted the District to consider a benefit assessment (text attached).

Mr. Bliss reported that 351,677 ballots had been mailed and that C.G. Uhlenberg LLP had received 97,090 ballots for a return of 27.6% which is the highest rate of return that they have seen for an urban county. He said it was a good sign having this level of participation. SCI had sent out 188 replacement ballots that were requested by property owners in the County. C.G. Uhlenberg LLP will start counting the votes on May 1 and should have the results by the May 14th Board meeting. The District must receive a positive response from the weighted majority of the ballots in order to implement the benefit assessment.

President Kohnen opened the public hearing portion of the meeting. There were two individuals and one letter written to the Board concerning the benefit assessment.

Sophia Limnios from Castro Valley, had several questions for the Board, first she wanted to know why the meeting was scheduled for 5:00 p.m., secondly she wanted to know how the Board knows the money from the benefit assessment is going to be used for mosquito control. She ended her comments by saying the assessment is not fair and she is opposed to it.

Michael Ruffolo from Piedmont, stated that his brother Jim had died last Thursday in Modesto after having been infected with West Nile Virus and hospitalized since August. He said that even though the disease is rare it is a debilitating disease and it is important to control it. His brother was one of 21 people who died from West Nile Virus last year and at age 67 was too young to die from it. He urged the Board to go forward with the assessment and prevent West Nile Virus.

Andrew Tran, from Fremont, wrote to thank the District for informing him of the mosquito issues in the county and stated that he supported the proposed assessment.

President Kohnen then closed the public comment portion of the hearing and called for a break while staff and consultants met briefly to discuss responses to the questions received in the public hearing.

After the break, District Manager Rusmiser answered Sophia Limnios's question about the selection of the meeting time. The 5:00 p.m. meeting time is the standard meeting time for the District and has been for over 20 years. It was well publicized in the newspapers and in the ballot information guide. There is no perfect time that would be convenient for all members of the public.

Mr. Bliss answered Sophia Limnios's other question about how the funds from the benefit assessment will be spent. California Government Code as outlined by Proposition 218 "The Right to Vote on Taxes Act", states that the funds may only be spent for the expressed purpose they were proposed for in the assessment hearing.

President Kohnen announced that the public hearing would be continued to May 14, 2008 at 5:00 p.m. at the Alameda County Mosquito Abatement District office, 23187 Connecticut Street, Hayward, CA 94545.

The President asked if there were any items to add to agenda for the next Board meeting in May, hearing none, the meeting was adjourned at 5:40 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 937th meeting of the Board of
Trustees held May 14, 2008

James Kohnen, President
BOARD OF TRUSTEES

937th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
May 14, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Stuart Flashman, City of Oakland
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:00 p.m.

Trustee Edgar Centeno was absent from the meeting.

John Ostarello, a resident of Hayward, spoke to the Board about the benefit assessment, criticizing the increase of 286% and asking what it would be used for in the future.

Sophia Limnios, a resident of Castro Valley, also spoke to the Board about the benefit assessment, she is unhappy with the 5:00 p.m. starting time for the meetings and the high increase of the benefit assessment.

The minutes of the 936th meeting held April 30, 2008 were reviewed and approved. (Golden/Prola – unanimous.)

The public hearing of April 30, 2008 was continued with Jeff Ira, a CPA with C.G. Uhlenberg LLP, providing the benefit assessment ballot tally information to the Board. He reported the following:

The canvass of the assessment ballots submitted by property owners is complete and certified by C.G. Uhlenberg, the independent tabulation firm contracted to tabulate the returned ballots, and the General Manager of the District, and the votes cast are as follows:

Total Number of Valid Ballots Processed:	96,360
Total Assessment Amount of Valid Ballots:	\$595,157.62
Total Number of "Yes" Votes Processed:	71,949
Total Assessment Amount of "Yes" Votes Processed:	\$417,766.96
Total Percentage of "Yes" Assessment Amount:	70.19%
Total Number of "No" Votes Processed:	24,411
Total Assessment Amount of "No" Votes Processed:	\$177,390.66
Total Percentage of "No" Assessment Amount:	29.81%
Total Number of "Invalid" Ballots Processed:	1,534
Total Assessment Amount of "Invalid" Ballots:	\$9,557.98

President Kohnen thanked Mr. Ira and asked if the District could receive a breakdown on the results by city or zip code. John Bliss from SCI will work with C.G. Uhlenberg on obtaining the city by city breakdown of the ballots.

Resolution 937-1, a resolution of the Board of Trustees of the Alameda County Mosquito Abatement District approving Engineer's Report, confirming diagram and assessment, and ordering levy of the Mosquito and Disease Control Assessment for fiscal year 2008-2009 was unanimously approved by the Board (Golden/Washburn – unanimous.)

In the discussion preceding the vote, Trustee Washburn asked about the amount of the assessment being approved on the resolution. John Bliss from SCI said the amount is up to \$5.00 for the next fiscal year. Trustee McLeod thanked all the members of the Long Range Planning Committee, Trustees Golden, Washburn, Quinn and Bray for their hard work on the benefit assessment. He also thanked Bruce Kirkpatrick and other staff for answering the thousand of calls from the public. Trustee McLeod then thanked the District Manager and John Bliss and Laquel Wright from SCI Consulting for planning the benefit assessment program. Trustee Flashman said that he disagreed with the comments from the public at the beginning of the meeting, he believes the District has a very justified need for the additional funding and that without it we would have had to lay off some employees. He did note that 30% of the public were not in favor of the assessment.

The District Manager provided the Board with the results of the RFP for auditing services. Four accounting firms submitted proposals to the District. The Finance Committee will meet with several of the firms prior to the June 11, 2008 Board meeting and make a recommendation at that meeting.

President Kohnen reported that the West Nile Virus committee had met with District Entomologist Bruce Kirkpatrick prior to the Board meeting. West Nile Virus has gotten off to a slow start in the state this season but the warmer weather should change that. Two charts showing WNV activity in Alameda County for the years 2003-2007 and 2008 California activity were passed around. Trustee Doggett asked for copies to be provided to all Trustees at future.

The Board reviewed the warrants dated April 15, 2008 numbering 050308 through 052508 amounting to \$467,434.04 and warrants dated April 30, 2008 numbering 052608 through 055508 amounting to \$85,253.61. There was a question regarding the payment of virus testing to the MVCAC, this is a pass through that goes to the University of California.

The manager presented the Monthly Operational Report for April. The District received a total of 272 requests for service during the month. There were 49 mosquito-biting reports. The ten-year average for adult mosquito service requests in April is 51.0. 157 requests for mosquitofish were received and 54 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association met on May 7th at Washington Hospital in Fremont. Dr. Moses Tagihoff, retired neurosurgeon gave a presentation on the future of neuroscience and later led a tour of the Gamma Knife facility. Carole Watson, Chief Investment Officer for United Way of the Bay Area gave a presentation on the quality of life challenges for Alameda County Residents. Next chapter meeting is July 9th at the EBRPD headquarters in Oakland. Katy Foulkes ran unopposed for the Enterprise Special District seat on Alameda County LAFCO so she will serve another two year term.

The CSDA Legislative Day was Monday, May 12th at the Sheraton Grand Hotel in Sacramento. Jim Kohnen attended the event. The State Budget was the main topic of discussion. The CSDA Region 3 Board seat is open and Jim Kohnen has submitted an application to run for this position. President Kohnen reported that he had just been notified that he was appointed to the CSDA Board.

The Local Agency Investment Fund statement for March 2008 shows a balance of \$140,362.99.

KCBS radio has put together a regional public awareness campaign for the Coastal Region mosquito abatement districts. If 6 districts participate there would be 132 infomercials on KCBS, 720 Streaming Infomercials on KCBS.com and banner ads with links to Bay Area West Nile Virus Info.com which will also have links to individual district websites. Cost is the same as last year, \$5,000.

The Mosquito and Vector Control Association of California (MVCAC) Spring quarterly meeting of the association was held in Monterey May 1 & 2. Denny McLeod and the District Manager attended. All of the committees of the Association met and are busy working on a host of important issues including West Nile Virus surveillance, Continuing Education certification being taken away from the DPH budget, State-wide CEQA development, and finances. The next meeting will be a one day event at Sacramento Yolo MVCD in Elk Grove on July 24th.

.Kristi Lawrence from Fresno MVCD and Margaret Finlay from San Gabriel Valley MVCD are running for the Alternative Trustee Representative on the Vector Control Joint Powers Agency Board of Directors.

Denny McLeod reported on the MVCAC meeting in Monterey. He sat in on most of the committee meetings. He reported that other districts have much higher benefit assessment rates than the one that Alameda County voters approved.

Jim Kohnen reported that he had completed all four of the training sessions for the CSDA Special Governance Certificate. He attended the CSDA legislative day in Sacramento on Monday and has been appointed to the Region 3 seat on the Board.

Dennis Bray asked to be notified about future mosquitofish give-aways so he can notify cattleman and horse groups. Trustee Bray also mentioned that Google has foreclosure maps available on their site that we can use for swimming pool searches.

Jan Washburn thanked John Rusmiser and Joseph Huston for staffing a table at the Bug Day event held at the UC Botanical garden on a recent weekend.

President Kohnen asked if there were any items to add to agenda for the next Board meeting in June, hearing none, the meeting was adjourned at 6:40 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 938th meeting of the Board of
Trustees held June 11, 2008

James Kohnen, President
BOARD OF TRUSTEES

938th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
June 11, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Stuart Flashman, City of Oakland
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:06 p.m.

Trustees Spinola, Doggett, Edwards, Flashman and Washburn were absent from the meeting.

John Ostarello, a resident of Hayward, was present at the meeting.

The minutes of the 937th meeting held May 14, 2008 were reviewed and approved. (Golden/Garcia – unanimous.).

Trustee Jim Golden provided the report from the Long Range Planning Committee. City by City results of the benefit assessment balloting were distributed (the highest level of approval was 85.89% from the city of Piedmont). The Board needs to determine the benefit assessment rate so that the consultants at SCI can prepare the final engineering documents for the County Assessor. Now that the benefit assessment project has been completed the committee will focus on succession planning at the District. The committee will meet at 4:30p.m., July 9th, prior to the next Board meeting to discuss succession.

Trustee John Hughes provided the report for the Finance Committee. The committee interviewed representatives from R.J. Ricciardi, Inc. and Charles Z. Fedak and Company to determine which company to recommend for a three year contract to provide audit services. The committee's recommendation was to contract with R.J. Ricciardi, Inc. because they had the lowest responsible bid and had great references from two other mosquito districts. The Board unanimously approved the recommendation (Bray/Quinn – unanimous).

President Kohnen asked District Entomologist Bruce Kirkpatrick to provide an update on West Nile Virus activity. Dr. Kirkpatrick stated that WNV was more advanced this year with four times more infected birds reported compared to the same time last year. There has also been a sharp increase in the number of mosquito pools found with the virus, mostly in the southern portion of the State. Contra Costa, San Joaquin, San Mateo and Santa Clara counties have all reported birds with WNV in the last week and Contra Costa and Santa Clara have had positive pools of mosquitoes. President Kohnen said the committee is recommending hiring two seasonals, one for the lab and one for field operations as soon as possible.

The Board reviewed the warrants dated May 15, 2008 numbering 055608 through 057808 amounting to \$60,609.60 and warrants dated May 31, 2008 numbering 057908 through 060408 amounting to \$78,114.53.

District Manager John Rusmisl presented the first draft of the District budget for fiscal year 2008/2009. Services and Supplies, Capital Expenditures, Salaries, Benefits, and the Revenues and Expenditures were discussed in detail. The budget is based on \$1.74 special tax and \$2.50 benefit assessment rates. The salaries and benefits have been agreed to in a two year MOU with employees, there will be a 3% increase in salaries and most of the health benefits remain the same except for a 15% increase in Delta Dental fees. There was discussion on the Environmental Specialist position and if and when it could be filled (and assuming an in house promotion, a new

Mosquito Control Technician) the Board wants to discuss this more, so for now, the budget will be amended to show the position filled in January but no action taken until Board approval. Capital Expenditures includes replacing two vehicles and an ATV. The Services and Supplies section of the budget restores elements that had been cut in the past due to budget constraints and is \$350K less than this year (due to benefit assessment costs this fiscal year). Several Board members and Mr. Ostellaro asked about the cost of renting the color copier and the maintenance cost compared to owning a color printer. The Manager will provide a cost comparison at the July meeting. The final version of the budget will be approved at the July 9, 2008 Board Meeting.

The manager presented the Monthly Operational Report for May. The District received a total of 328 requests for service during the month. There were 43 mosquito-biting reports. The ten-year average for adult mosquito service requests in May is 79.3. 203 requests for mosquitofish were received and 82 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association will meet on Wednesday, July 9, 2008 at the EBRPD office in Oakland. The featured speaker will be Susan Muranishi, Alameda County Executive officer. There will also be a film about Bob Walker, a photographer well known for his beautiful pictures of east bay parklands who died in 1992. The officers for the next fiscal year will be selected, Mr. Rusmisl stated that he is not running for office after serving for the last six years as vice president.

The latest account statement for April 2008 is included in your packets. The balance is \$140,818.16.

The Alameda County Fair is scheduled for June 20 - July 6. The theme this year is "Out of the gate in 2008" celebrating 150 years of horse racing and the Agricultural building theme is "Corn". The District will have an educational booth featuring a vacant home with an unmaintained swimming pool and other mosquito sources around the yard.

The Mosquito and Vector Control Association of California (MVCAC) Summer Meeting is Thursday, July 24th at 9:00 a.m. at Sac/Yolo MVCD in Elk Grove. This is a one day meeting with no committee meetings planned at this time.

Under announcements from the Board:

Dennis Bray asked for information on AB 2765 Huffman at the next meeting to see how it might impact mosquito abatement operations if enacted.

Jim Golden reminded trustees to get their ethics training certificates in to the District office. He asked the manager to send reminders to those who haven't done so yet.

Ron Quinn requested directions to EBRPD offices so that he can attend the special district association meeting on July 9th.

President Kohlen asked if there were any items to add to agenda for the next Board meeting in June, hearing none, the meeting was adjourned at 6:44 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 939th meeting of the Board of
Trustees held July 9, 2008

James Kohnen, President
BOARD OF TRUSTEES

939th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
JULY 9, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohlen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Stuart Flashman, City of Oakland
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohlen called the Board meeting to order at 5:02 p.m.

Trustee Washburn was absent from the meeting and Trustee Bray called in and participated via phone.

Due to scheduling conflicts the meeting agenda was changed so that all the action items could be completed.

District Manager John Rusmiser presented the final draft of the District budget for fiscal year 2008/2009. Services and Supplies, Capital Expenditures, Salaries, Benefits, and the Revenues and Expenditures were discussed in detail. The budget is based on \$1.74 special tax and \$2.50 benefit assessment rates.

President Kohlen opened the public hearing on the proposed budget and tax rate. There were no members of the public present. The public hearing had been posted in Alameda County newspapers on Sunday, July 6, 2008 and was posted on the District website and front window. Since there were no members of the public present the hearing was closed.

Resolution 939-1 was unanimously approved by the Board. (Spinola/Prola – unanimous.)

By a roll call vote, the manager's proposed 2008/09 budget was passed by the following Resolution:

RESOLVED:

That the following be, and the same is hereby adopted as the estimate of the Board as the amount of money required for fiscal year 2008/09

Salaries and Employees' Benefits	\$1,710,977
Services and Supplies	534,810
Capital Expenditures	98,000
Reserve for Contingencies	25,000
General Reserve	1,404,043
Debt Service	222,071

THE AMOUNT TO BE FUNDED BY THE FOLLOWING METHODS:

Property Taxes	\$1,550,000
Special Taxes	805,000
Benefit Assessment	1,050,000
Interest on pooled money	20,000
Charges for services	5,000
Sale of property and equipment	5,000
Cash carried over	990,200

THE SPECIAL TAX TO BE FIXED AT THE FOLLOWING RATES PER PARCEL
IN THE FISCAL YEAR 2008/09 PURSUANT TO GOVERNMENT CODE SECTION 50077:

Single Family Residential	\$ 1.74/year
Residential (2-4 units)	3.50/year
Multiple dwellings (5 units or more)	8.74/year
Mobile Home Parcels	8.74/year
All other parcels	1.74/year

THE BENEFIT ASSESSMENT TO BE SET AT RATE OF \$2.50 PER SINGLE FAMILY EQUIVALENT AS SPECIFIED IN THE ENGINEER'S REPORT FOR FISCAL YEAR 2008-09 WITH ESTIMATED TOTAL REVENUES AS SET FORTH IN THE ENGINEER'S REPORT; and

BE IT FURTHER RESOLVED: That a certified copy of the foregoing resolution be forwarded to the County Auditor and Board of Supervisors pursuant to law.

The minutes of the 938th meeting held June 11, 2008 were reviewed and approved. (Garcia/Golden – unanimous with abstentions by Doggett, Edwards and Spinola.).

Chairman Denny McLeod provided the report from the Long Range Planning Committee. The committee is moving forward on succession planning. Basic strategy was discussed in a closed session because of the personnel issues discussed. A more detailed job description for the manager will be developed and interviews with interested employees done in the future. The committee will meet at 4:30p.m., August 13th, prior to the next Board meeting to discuss succession.

President Kohnen, Chairman of the West Nile Virus (WNV) Committee, provided an update on WNV activity. Counts of Culex tarsalis have been increasing and they are being found in urban traps as well as rural trap locations. The prolonged heat wave will activate WNV throughout the State in the coming weeks. There are still no WNV positive birds or mosquito pools in Alameda County even though all the surrounding counties have had virus activity to report. Two seasonal employees have been hired to help with WNV surveillance and control. Trustee John Hughes had forwarded a news story about a change in the WNV that is allowing it to reproduce quicker during hot spells in areas thought to be too far north or too cool for the virus to be active. The committee will meet at 4:30p.m., August 13th, prior to the next Board meeting.

The Board reviewed the warrants dated June 15, 2008 numbering 060508 through 062908 amounting to \$62,237.53 and warrants dated June 30, 2008 numbering 063008 through 065308 amounting to \$80,318.98. Trustee Prola asked about using a different vendor in place of Walmart due to their employment practices.

The manager presented the Monthly Operational Report for June. The District received a total of 259 requests for service during the month. There were 27 mosquito-biting reports. The ten-year average for adult mosquito service requests in June is 55.5. 154 requests for mosquitofish were received and 73 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association The Chapter met this morning at the East Bay Regional Park District (EBRPD) office in Oakland. The featured speaker was Susan Muranishi, Alameda County Executive officer, she spoke on strategic planning being done by the County. There was also a film about Bob Walker, a photographer well known for his beautiful pictures of east bay parklands, he died in 1992. Elections were held for chapter officers for the next two years, Doug Siden, EBRPD Board Member, was reelected President and Tim Barry, GM for Livermore Parks and Recreation District, was elected Vice President/Treasurer.

The latest Local Agency Investment Fund account statement for May 2008 shows a balance of \$140,818.16.

The Alameda County Fair ended July 6. The theme this year was "Out of the gate in 2008" celebrating 150 years of horse racing and the Agricultural building theme was "Corn". We had an educational booth featuring a vacant home with an neglected swimming pool. We `won 2 first place ribbons for Appearance – Invitational Exhibit, and second place ribbons for Best of Class, Educational Value, Adherence to Theme, and Use of Special Effect & Creativity.

The Mosquito and Vector Control Association of California (MVCAC) Summer Meeting is Thursday, July 24th at 9:00 a.m. at Sac/Yolo MVCD in Elk Grove. This is a one day meeting with no committee meetings planned at this time.

Under announcements from the Board:

Jim Kohnen will be attending the California Special Districts Association Board Meeting next week in Sacramento. He asked the manager to register him for the annual conference that will be held in Irvine in September.

Trustee David Edwards asked if the DMV record pull plan had been added to the Employees manual. This item will be reported on at the next Board meeting.

President Kohnen asked if there were any items to add to agenda for the next Board meeting in June, hearing none, the meeting was adjourned at 5:45 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 940th meeting of the Board of
Trustees held August 13, 2008

James Kohnen, President
BOARD OF TRUSTEES

940th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
AUGUST 13, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Marisel Brown, City of Oakland
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:02 p.m.

Trustees Brown, Centeno, Garcia, Prola, Quinn and Spinola were absent from the meeting.

The minutes of the 939th meeting held July 9, 2008 were reviewed and approved. (Edwards/Golden – unanimous.)

Chairman Denny McLeod provided the report from the Long Range Planning Committee. The committee is moving forward on succession planning. The committee is reviewing the curriculum vitae of candidates interested in being considered for future promotion.

President Kohnen, Chairman of the West Nile Virus (WNV) Committee, provided an update on WNV activity. West Nile Virus (WNV) activity in Alameda County has been limited to detection in two birds so far in 2008. One bird was a crow found at Merritt College in Oakland and the other a mallard duck found at the Dublin San Ramon Services District Water Treatment facility in Pleasanton. This is a similar amount of activity as that seen in 2007 when there were three WNV positive birds reported for Alameda County by the end of July. There is one human case listed for Alameda County that was an individual who was infected in Mendocino County based on travel history and incubation time.

David Edwards, Chair of the Personnel/Salary Committee reported that he had reviewed the Employee Manual which has recently been updated to include the latest MOU, Organization Chart, PERS Health Rates for 2009 and the VCJPA Driver selection program which includes a District DMV pull program. He also provided a first reading of a new safety boot policy which reads:

§305.

Safety Boots. The District, in order to reduce injuries to workers, will provide an allowance not to exceed ~~\$125.00~~ **\$150.00** per fiscal year per employee to purchase safety boots that meet Cal/OSHA standards for toe and penetration protection. Safety shoes are to be above ankle height. Employees are to be reimbursed up to the allowance set by the Board upon presenting a receipt of purchase to the District. Employees may have the option of purchasing safety boots at an approved supplier that will then bill the District.

The first reading of the policy was approved by the Board (Golden/Hughes – unanimous.).

Karen Sweet, Executive Officer of the Alameda County Resource Conservation District, provided information on her district and how our two districts interact on rural water sources. ACMAD's mosquitofish planting protocol was changed to help protect Red-legged frogs and California Tiger Salamander habitat in stock ponds throughout the County. ACMAD no longer plants mosquitofish in stock ponds. There are over 800 stock ponds in the County.

The Board reviewed the warrants dated July 15, 2008 numbering 000109 through 001909 amounting to \$66,433.22 and warrants dated July 31, 2008 numbering 002009 through 005509 amounting to \$93,309.32.

The manager presented the Monthly Operational Report for July. The District received a total of 187 requests for service during the month. There were 29 mosquito-biting reports. The ten-year average for adult mosquito service requests in July is 47.0. 100 requests for mosquitofish were received and 55 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's next chapter meeting is scheduled for September 10th at the Zone 7 office at 100 North Canyons Parkway in Livermore. The CSDA annual conference is September 22-25 in Irvine, Jim Kohnen, who is now a CSDA Board Member and Bruce Kirkpatrick will be attending.

The latest Local Agency Investment Fund account statement for June 2008 is included in your packets. The balance is \$141,818.16.

The Alameda County Fair ended July 6. We won 2 first place ribbons for Appearance – Invitational Exhibit, and second place ribbons for Best of Class, Educational Value, Adherence to Theme, and Use of Special Effect & Creativity. The District received a check for \$1280 for the Alameda County Fair awards. Part of the award was used to purchase a barbeque and food for an employee lunch last week.

The Summer Meeting was held on July 24th at Sac/Yolo MVCD in Elk Grove. The main business action was to approve the annual budget and provide the new management company, Smith Moore Associates with feedback from membership on areas that still need to be improved on as they complete the transition from the Blanning and Baker management. The MVCAC Board did approve the purchase of management software called Affiniscape that should improve the handling of membership information and registration for meetings and conferences. The next quarterly meeting of the association is October 29-31 in South Lake Tahoe.

The District's Vector Control Joint Powers Authority member contingency and property fund balances for June 30, 2008 were \$100,730 and \$48,106 respectively. We paid the VCJPA insurance costs of \$60,056.00 out of the member contingency fund in July.

Under announcements from the Board:

Jim Kohnen reported that he had already attended three meetings of the California Special Districts Association Board in Sacramento.

Jim Golden and Dave Edwards turned in their certifications for Public Service Ethics Education as required by AB 1234.

President Kohnen asked if there were any items to add to agenda for the next Board meeting in June, hearing none, the meeting was adjourned at 6:02 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 941st meeting of the Board of
Trustees held September 10, 2008

James Kohnen, President

BOARD OF TRUSTEES

941st MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
SEPTEMBER 10, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Marisel Brown, City of Oakland
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:00 p.m.

Trustees Bray, Centeno, Doggett, and Quinn were absent from the meeting.

The minutes of the 940th meeting held August 13, 2008 were reviewed and approved. (Edwards/Washburn – unanimous.)

The Board approved a request from Sharon Mead, Systems Specialist with the District, for a 4 month leave of Absence beginning in November. (McLeod/Prola – unanimous.)

Chairman Denny McLeod provided the report from the Long Range Planning Committee. The committee is continuing to move forward on succession planning. An updated and expanded job description for the District Manager position will be brought to the Board in November and a new job description for Office Manager will be developed. The committee is also reviewing the recommendation of the LAFCO Municipal Service Review to include the city of Albany in our service area.

President Kohnen, Chairman of the West Nile Virus (WNV) Committee, provided an update on WNV activity. West Nile Virus (WNV) activity in Alameda County has been limited to detection in six birds so far in 2008. The birds were found in Oakland, Pleasanton (2), Livermore (2) and Alameda. A pool of WNV positive mosquitoes was detected in Fremont near Auto Mall Parkway and Grimmer Bl..

The Second Reading of the Safety Boot policy was approved by the Board (Golden/Washburn – unanimous.). This adds an additional \$25 to the safety boot allowance.

§305.

Safety Boots. The District, in order to reduce injuries to workers, will provide an allowance not to exceed ~~\$125.00~~ **\$150.00** per fiscal year per employee to purchase safety boots that meet Cal/OSHA standards for toe and penetration protection. Safety shoes are to be above ankle height. Employees are to be reimbursed up to the allowance set by the Board upon presenting a receipt of purchase to the District. Employees may have the option of purchasing safety boots at an approved supplier that will then bill the District.

The discussion on procedures for handling disruptive members of the public was held until Trustee Quinn has an opportunity to review a draft policy.

The Board reviewed a Notice of Non-Compliance from the City of Hayward for not submitting electronic reports on monitoring well sampling. The letter requires a work plan to be submitted within 90 days of receipt. The Board

approved a proposal from Geocon Consultants Inc. to review the files, monitor the well, submit a summary report and remove the well for a not-to-exceed amount of \$11, 865 (Golden/McLeod – unanimous.)

The Board reviewed the warrants dated August 15, 2008 numbering 005609 through 008109 amounting to \$84,460.94 and warrants dated August 31, 2008 numbering 008209 through 010709 amounting to \$90,885.03.

The manager presented the Monthly Operational Report for August. The District received a total of 130 requests for service during the month. There were 23 mosquito-biting reports. The ten-year average for adult mosquito service requests in August is 51.4. 66 requests for mosquitofish were received and 41 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's met on September 10th at the Zone 7. The main topic of discussion was water conservation as speakers from ACWD, EBMUD, DSRSD and Zone 7 described the conservation steps that each were taking and how the public has responded. The CSDA annual conference is September 22-25 in Irvine, Jim Kohnen, who is now a CSDA Board Member and Bruce Kirkpatrick will be attending.

The next quarterly meeting of the association is October 29-31 in South Lake Tahoe. Dennis Bray, Denny McLeod and John Hughes will attend along with the District Manager and Entomologist.

The Manager also reported that the District website had been experiencing some problems (fixed as of September 11th). Also, Michael O'Connor from R.J. Ricciardi CPAs had met with President Kohnen and started work on the annual audit.

President Kohnen asked if there were any items to add to agenda for the next Board meeting in June, hearing none, the meeting was adjourned at 5:42 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 942nd meeting of the Board of
Trustees held October 8, 2008

James Kohnen, President
BOARD OF TRUSTEES

942nd MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
OCTOBER 8, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Marisel Brown, City of Oakland
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:01 p.m.

All Trustees were present for the meeting.

The minutes of the 941st meeting held September 10, 2008 were reviewed and approved. (Garcia/Edwards – unanimous with abstentions from Bray, Centeno, Doggett and Quinn).

Chairman Denny McLeod provided the report from the Long Range Planning Committee. The committee is continuing to move forward on succession planning. The committee reviewed updated and expanded job description for the District Manager a new job description for Administrative/Finance Manager. These job descriptions should be ready for the whole Board to consider at the November 10th meeting.

President Kohnen, Chairman of the West Nile Virus (WNV) Committee and District Entomologist, Bruce Kirkpatrick, provided an update on WNV activity. West Nile Virus (WNV) activity in Alameda County has been detected in fourteen birds, 1 squirrel, 1 mosquito pool and 1 human so far in 2008. There are fewer mosquitoes being caught in traps and none have tested positive in the last month.

The Board discussed a memo from Richard Shanahan, MVCAC General Counsel, providing a legal opinion that Board members are employees of the District for IRS purposes. The Board members had several questions to take back to Mr. Shanahan and our audit firm concerning using 1099 forms versus W2s and whether we could retain our policy of only providing in-lieu of expenses payments for those attending a meeting of the Board or a committee meeting during the month. This item will be discussed again at the November Board meeting.

The Board approved a request from the District Manager for authorization to fill the vacant position of Environmental Specialist and if an in-house selection to backfill the newly vacated position. (Golden/Edwards – unanimous.)

The Board reviewed the warrants dated September 15, 2008 numbering 010809 through 013309 amounting to \$203,484.24 and warrants dated September 30, 2008 numbering 013409 through 016409 amounting to \$86,412.53.

The manager presented the Monthly Operational Report for September. The District received a total of 112 requests for service during the month. There were 24 mosquito-biting reports. The ten-year average for adult mosquito service requests in September is 35.5. 58 requests for mosquitofish were received and 30 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's next chapter meeting is scheduled for November 12th at the Union Sanitary District office at 5072 Benson Road Union City, CA 94587-2508. There will be a LAFCO election held at the end of the meeting to select a new special district member on the LAFCO Board. The CSDA annual conference was held September 22-25 in Irvine, Jim Kohnen, who is now a CSDA Board Member and Bruce Kirkpatrick attended.

The next quarterly meeting of the association is October 29-31 in South Lake Tahoe. Dennis Bray, Denny McLeod and John Hughes will attend along with the District Manager and Entomologist.

The Local Agency Investment Fund statement for August 31, 2008 shows a fund balance of \$142, 911.24.

The District website, www.mosquitoes.org was not operational from the end of August until the second week of September due to a corrupted index page. It was back in operation shortly after the September Board meeting.

The District Manager reported that Trustee appointment letters will be sent to: Alameda, Berkeley, County, Fremont, Livermore, Pleasanton and Union City by the end of October.

Under reports on conferences attended, President Kohnen reported on the CSDA conference held in Irvine at the end of September. He said there were a number of motivational speakers and finance meetings but the emergency planning seminar was perhaps the most important. There was a brief discussion amongst the Board members about the District's participation in the county OES system. Trustee Marisel Brown said she would provide some Emergency Planning information to the District since her agency just completed training.

President Kohnen asked if there were any items to add to agenda for the next Board meeting in June, hearing none, the meeting was adjourned at 5:53 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 943rd meeting of the Board of
Trustees held November 12, 2008

James Kohnen, President
BOARD OF TRUSTEES

943nd MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
NOVEMBER 12, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Marisel Brown, City of Oakland
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:00 p.m.

Trustees Centeno, Garcia, Hughes and Spinola were absent from the meeting.

The minutes of the 942nd meeting held October 8, 2008 were reviewed and approved. (Washburn/Doggett – unanimous).

President Kohnen presented Trustee Dennis Bray with the 5 year service award.

Chairman Denny McLeod provided the report from the Long Range Planning Committee. The committee is continuing to move forward on succession planning. The committee distributed an updated job description for the District Manager a new job description for Administrative/Finance Manager. These job descriptions will be on the agenda for Board approval at the December 10th meeting.

President Kohnen, Chairman of the West Nile Virus (WNV) Committee and District Entomologist, Bruce Kirkpatrick, provided an update on WNV activity. West Nile Virus (WNV) activity in Alameda County has been detected in thirteen birds, 1 squirrel, 1 mosquito pool and 1 human in 2008. The WNV season is considered to be closed at the end of October. State-wide there have been 380 human cases with 10 deaths and most of the activity has been in southern California.

The Board discussed a memo from Richard Shanahan, MVCAC General Counsel, providing a legal opinion that Board members are employees of the District for IRS purposes at the October meeting. The District Manager was directed to check with our current auditor, Michael O'Connor CPA with R.J. Ricciardi Inc., to see whether it was appropriate to continue to use form 1099 or whether the District should switch to form W-2. Mr. O'Connor is recommending that the District continue to use form 1099.

The Board reviewed a sample Volunteer Worker's Compensation resolution prepared by the VCJPA that would provide coverage to Trustees if passed. The Board directed the District Manager to find out the cost and amount of benefits that would be provided and to see how many other Districts are providing the coverage to Trustees. This item will be on the December 10th agenda.

The Board reviewed the warrants dated October 15, 2008 numbering 016509 through 018309 amounting to \$69,187.70 and warrants dated October 31, 2008 numbering 018409 through 021109 amounting to \$82,868.97 (also includes warrant #014909).

The manager presented the Monthly Operational Report for October. The District received a total of 61 requests for service during the month. There were 19 mosquito-biting reports. The ten-year average for adult mosquito service requests in October is 23.9. 25 requests for mosquitofish were received and 17 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's met on November 12th at the Union Sanitary District office. There were two featured speakers, Sheldon Gilbert, Alameda County Fire Chief, speaking on California's ability to fight multiple wildfires at a time and David Bermudez, Gang Specialist for EBRPD, talking about gangs in Alameda County.

Laquel Wright from SCI sent a notice saying that the benefit assessment will generate \$1,073,733.16. We had anticipated \$1,000,000 in our budget.

LAFCO held an election to select a new special district member on the LAFCO Board at the end of the special district meeting held on November 12th. Ayn Wieskamp from EBRPD was elected to the position to succeed Jocelyn Combs who is stepping down. There will be an election for the alternate position at the January 14th special district meeting which will be held at AC Transit in Oakland.

The Local Agency Investment Fund statement for September 30, 2008 shows a fund balance of \$142,911.24.

The Mosquito and Vector Control Association of California met October 29-31. Trustees, Bray, Hughes and McLeod attended along with Bruce Kirkpatrick and John Rusmisl. Along with the usual Board of Director and Committee meetings there were several workshops for trustee bylaw review and website design by the Public Information Committee.

Erika Castillo, Vector Biologist assigned to zone 1 (Berkeley, north Oakland, and the main island portion of Alameda) has been promoted to Environmental Specialist starting in January. A job announcement for a mosquito control technician to replace her will be posted by the end of the week. Erika has been with the District since 2002 and has a BS in Entomology from UC Davis.

The Vector Control Joint Powers Agency (VCJPA) met on October 29th in South Lake Tahoe. The workers compensation for Board members memo was distributed at the meeting as part of the Richard Shanahan memo on Board members being classified as employees. The District has \$40,846 in the member trust fund, this was reduced due to using the fund to pay our VCJPA invoices this year. The property fund currently has \$48,442.

Under reports on conferences attended, Trustees Denny McLeod and Dennis Bray reported on the MVCAC meetings. Mr. McLeod noted that the VCJPA investment portfolio had not dropped in value during the current fiscal crisis. He also mentioned that the Trustee Advisory Council was reviewing its bylaws. The Trustees need to become more involved in meetings with State legislators and attend the MVCAC Legislative days.

President Kohnen asked if there were any items to add to agenda for the next Board meeting in December. The Trustee Workers Compensation Resolution and the updated job descriptions will be added to the regular agenda. The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 944th meeting of the Board of
Trustees held December 10, 2008

James Kohnen, President

BOARD OF TRUSTEES

944th MEETING OF THE BOARD OF TRUSTEES
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT
DECEMBER 10, 2008

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin
William M. Spinola, Vice-President, City of Newark
John D. Hughes, Secretary, City of Fremont
Dennis Bray, County-at-large
Marisel Brown, City of Oakland
Edgar I. Centeno, City of Pleasanton
James N. Doggett, City of Livermore
T. David Edwards, City of Alameda
Paul T. Garcia, City of Hayward
Jim Golden, City of Emeryville
Denny McLeod, City of Piedmont
Jim Prola, City of San Leandro
Ronald Quinn, City of Union City
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:00 p.m.

Trustee Bray was absent from the meeting.

The minutes of the 943rd meeting held November 12, 2008 were reviewed and approved. (Garcia/Prola – unanimous with abstentions by Centeno, Doggett, Hughes and Spinola).

Jerome Heilig from Napa attended the meeting. Mr. Heilig is an associate member of the MVCAC. President Kohnen welcomed him to the meeting.

Chairman Denny McLeod provided the report from the Long Range Planning Committee. The committee has had a good year with a successful benefit assessment and now is working on succession planning. The committee distributed an updated job description for the District Manager a new job description for Administrative/Finance Manager. The job descriptions were both approved unanimously (McLeod/Golden for both). Chairman McLeod thanked committee members Dennis Bray, Jim Golden, Ron Quinn, and Jan Washburn, as well as President Kohnen who attended the committee meetings, for their efforts this year.

The Board approved Resolution 944-1, a Volunteer Worker's Compensation resolution prepared by the VCJPA that will provide coverage to Trustees. There will be no additional cost to the District for this coverage. (Centeno/Spinola – unanimous.)

The Board reviewed the warrants dated November 15, 2008 numbering 021209 through 023709 amounting to \$69,685.74 and warrants dated November 30, 2008 numbering 023809 through 026409 amounting to \$81,342.15.

The manager presented the Monthly Operational Report for November. The District received a total of 47 requests for service during the month. There were 9 mosquito-biting reports. The ten-year average for adult mosquito service requests in November is 9.1. 23 requests for mosquitofish were received and 15 requests for inspections of potential mosquito sources. Employees began working on clearing ditches in tidal salt marshes in November. 4,496 linear feet of ditch were cleared of vegetation and debris. Our district joins with other mosquito districts in the region to obtain source reduction permits from the U.S. Army Corps of Engineers, State Water Quality Control Board and the Bay Conservation and Development Commission.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's next chapter meeting is scheduled for Wednesday, January 14, 2009 at the AC Transit District office in Oakland. A hydrogen powered bus will be on display after the meeting.

The County auditor reported that the December 8, 2008 ACMAD balance was \$2,138,794. This total includes *ad valorem*, special tax and benefit assessment with cash carried over on November 30th (\$342,990.40).

The District has been contacted by Union Bank and PARS (Public Agency Retirement Services) about doing a request for information regarding their services. They will provide a list of local actuaries to review the post employment benefit costs and provide a report prior to setting up an account. This is part of the GASB 45 requirements.

The MVCAC Board of Directors met at West Valley MVCD in Ontario, CA last week for the annual planning workshop. The financial and legislative programs were reviewed in depth along with the committee charges and conference planning. Registration information was received from Trustees at the meeting.

Reappointment letters were mailed to Alameda, Berkeley, County, Fremont, Livermore, Pleasanton and Union City on October 20th. We have received reappointment information from Fremont, Livermore and Union City so far.

President Kohnen named a nominating committee comprised of himself and past presidents Ron Quinn and Dennis Bray. They will meet before the January 14, 2009 ACMAD Board meeting to prepare a slate of officers to be elected for service in 2009.

Under reports on conferences attended, Trustee John Hughes reported on the MVCAC meeting he attended at the end of October. Mr. Hughes commented on the Trustee Advisory Council meeting and the by law review which he thought was not necessary. The Trustees meeting did not seem to be well planned. Trustee Jan Washburn reported on the Entomological Society of America conference that he attended. Some of the more interesting items discussed were global warming providing conditions for new vector species in the U.S., a pheromone trap for bed bugs, genetic modifications made to mosquitoes that make them incapable of carrying viruses, and cryptic species of anopheles mosquitoes involved in the transmission of malaria.

President Kohnen asked if there were any items to add to agenda for the next Board meeting in December. The annual audit will be presented at the January meeting.. The meeting was adjourned at 5:56 p.m.

Respectfully submitted,

John D. Hughes, Secretary

Approved as written and/or corrected
at the 945th meeting of the Board of
Trustees held January 14, 2008

James Kohnen, President
BOARD OF TRUSTEES

