

945<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
JANUARY 14, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: James Kohnen, President, City of Dublin  
William M. Spinola, Vice-President, City of Newark  
John D. Hughes, Secretary, City of Fremont  
Dennis Bray, County-at-large  
Marisel Brown, City of Oakland  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President James Kohnen called the Board meeting to order at 5:00 p.m.

Trustees Bray, Garcia, Quinn and Washburn were absent from the meeting.

The minutes of the 944<sup>th</sup> meeting held December 10, 2008 were reviewed and approved. (Golden/Centeno – unanimous).

Michael O'Connor, CPA with R.J. Riccardi, Inc., presented the annual audit for the fiscal year ending June 30, 2008. The District received an unqualified opinion letter regarding the District's finances. The District Manager will present a report to the Board at the February 11<sup>th</sup> meeting addressing the recommendations made by the auditor. The Board voted to accept the audit (Golden/Brown – unanimous.).

The District received four proposals to perform an actuarial valuation for ACMAD retiree healthcare benefits under GASB 45. Proposals were received from Bartel Associates LLC, Bickmore Risk Services, Demsey Filliger & Associates, and Milliman. The Board voted to have the District Manager contact Demsey Filliger & Associates about providing the actuarial valuation based on their proposal (McLeod/Prola – unanimous.).

The Board approved a proposal from Konica/Minolta for a 48 month lease of a copier (Doggett/Spinola – unanimous.).

The Board reviewed the warrants dated December 15, 2008 numbering 026509 through 028209 amounting to \$63,571.61 and warrants dated December 31, 2008 numbering 028309 through 032109 amounting to \$91,890.89.

The manager presented the Monthly Operational Report for December. The District received a total of 33 requests for service during the month. There were 5 mosquito-biting reports. The ten-year average for adult mosquito service requests in December is 5.1. 18 requests for mosquitofish were received and 9 requests for inspections of potential mosquito sources. Employees continued working on clearing ditches in tidal salt marshes in December. 4,910 linear feet of ditch were cleared of vegetation and debris. Our district joins with other mosquito districts in the region to obtain source reduction permits from the U.S. Army Corps of Engineers, State Water Quality Control Board and the Bay Conservation and Development Commission.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's met on Wednesday, January 14, 2009 at the AC Transit District office in Oakland. Jim Kohnen attended the meeting and provided updates on CSDA business. A hydrogen powered bus was on display after the meeting.

The Mosquito and Vector Control Association of California annual conference is scheduled for January 25-26<sup>th</sup> in Burlingame at the Hyatt Regency. We have registered the following Board Members: Marisel Brown, Jim Doggett, Paul Garcia, Jim Golden, John Hughes, Jim Kohnen, Denny McLeod, Ron Quinn, Bill Spinola. The program information is available on line at [www.mvcac.org](http://www.mvcac.org).

The Nominating committee nominated a slate of officers for 2009 consisting of: William Spinola – President; John Hughes - Vice President; and Marisel Brown - Secretary. The slate was approved unanimously (Golden/Prola.) The gavel was then transferred to President Spinola.

Under announcements, Trustee Jim Golden, in connection with the ACSDA meeting report, noted that AC Transit was building a hydrogen fueling station in Emeryville.

President Spinola asked if there were any items to add to agenda for the next Board meeting in February, there will be a response to the auditors recommendations and a report on the actuarial valuation by the District Manager. The meeting was adjourned at 6:09 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 946<sup>th</sup> meeting of the Board of  
Trustees held February 11, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





946<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
FEBRUARY 11, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:00 p.m.

Trustees Bray and Centeno were absent from the meeting.

President Spinola presented a plaque to Past-President James Kohnen in appreciation of his service as President of the Board in 2008.

The minutes of the 945<sup>th</sup> meeting held January 14, 2009 were reviewed and approved. (Golden/Edwards – unanimous).

The Board reviewed the warrants dated January 15, 2009 numbering 032209 through 033509 amounting to \$66,744.10 and warrants dated January 31, 2009 numbering 033609 through 036209 amounting to \$85,170.92. Ron Quinn noted that he had received a trustee reimbursement for January but missed the conference and the Board meeting. (Already noted by Administrative Assistant Clarence Lam and he will not be paid for the February meeting to make up the difference.)

The District Manager presented the response to auditor's observations in Management Report for the fiscal year ending June 30, 2008. The report was accepted by the Board (Kohnen/Brown – unanimous.) The Board also voted to change the capital asset depreciation level from \$500 to \$5,000 as recommended by the auditor. (Golden/Garcia – unanimous.)

The Board received a letter from the Employee's Association requesting the start of salary negotiations. The Board accepted the letter (Edwards/Prola – unanimous.) President Spinola appointed a Salary Committee made up of Dave Edwards (Chair), Edgar Centeno, Jim Doggett and Bill Spinola.

The manager presented the Monthly Operational Report for January. The District received a total of 27 requests for service during the month. There were 6 mosquito-biting reports. The ten-year average for adult mosquito service requests in January is 5.7. 10 requests for mosquitofish were received and 11 requests for inspections of potential mosquito sources. Employees finished clearing ditches in tidal salt marshes in January. 700 linear feet of ditch were cleared of vegetation and debris. 10,106 linear feet of ditches were cleared from September 2008 through January 2009.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's The annual dinner meeting is scheduled for Thursday, March 26<sup>th</sup> at the Mariott (formerly Crown Plaza) in Pleasanton. Marisel Brown, Ron Quinn, Jim Golden and Jim Kohnen will attend along with the District Manager. The next morning meeting is May 6<sup>th</sup> and it will be held here at the ACMAD office at 7:45 a.m.

The Local Agency Formation Commission (LAFCo) Special District Alternate seat election will be held at the HARD office in Hayward on Friday, February 27<sup>th</sup> at 10:00. Bill Spinola (or alternate, Jim Kohnen) will represent the District at the election.

The Mosquito and Vector Control Association of California annual conference was held January 25-26<sup>th</sup> in Burlingame at the Hyatt Regency. The following Board Members attended: Jim Doggett, Paul Garcia, Jim Golden, John Hughes, Jim Kohnen, and Denny Mcleod. Next year the annual conference will be held at the Hyatt Regency in downtown Sacramento, February 7-9, 2010. The next quarterly meetings will be held in Visalia May 7 & 8. Legislative Day is Tuesday, March 3<sup>rd</sup> in Sacramento, John Hughes, Marisel Brown and the District Manager plan to attend.

The District hired Michelle Sheen for the position of Assistant Mosquito Control Technician assigned to zone 1. Michelle graduated from UC Riverside in June with a BS in Entomology and has worked at UC Berkeley in the Pest Management Department. There were over 150 applicants for this position. The Board members asked the Manager to introduce her at the next Board meeting in March.

The Vector Control Joint Powers Agency is having its annual meeting and workshop in Sacramento at the end of February and will include a complete review of all the insurance programs. The Employee Risk Management Authority has been having some financial problems due to big hits from groups outside of the VCJPA. The VCJPA will also be reviewing the possibility of putting out an RFP for coverage through other firms. Bickmore Risk Services has been the sole provider of our insurance management since its inception in the early 80s.

Under Conference reports, John Hughes, Jim Kohnen, Jim Doggett, Paul Garcia, and Denny McLeod all reported on the MVCAC conference. Trustees Hughes and McLeod made note of the presentation by Steve Ritchie on the South Bay Salt Pond Restoration Project. Trustees Kohnen and McLeod mentioned the Oath of Office issue faced by Coachella Valley and recommended having Clarence Lam become a Notary Public so he could administer the oath each year. Jim Golden highlighted the Coachella Valley Blanket Warrant presentation as being especially interesting.

Under announcements, Trustee Jim Golden, would like the District to consider hiring an additional technician to serve as a replacement when regular techs are out for any reason.

President Spinola asked if there were any items to add to agenda for the next Board meeting in February, there will be a discussion on hiring an additional technician or more seasonals. The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 947<sup>th</sup> meeting of the Board of  
Trustees held March 11, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





947<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
MARCH 11, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohlen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:05 p.m.

Trustees Bray, Prola and Washburn were absent from the meeting.

Michelle Sheen, Assistant Mosquito Control Technician, was introduced to the Board members. Michelle was hired in February and is assigned to zone 1 which covers Berkeley, Emeryville, Alameda island and a portion of Oakland. Board members welcomed her to the District.

The minutes of the 946<sup>th</sup> meeting held February 11, 2009 were reviewed and approved. (Garcia/Doggett – unanimous).

The Board reviewed the warrants dated February 15, 2009 numbering 036309 through 039509 amounting to \$76,757.77 and warrants dated February 28, 2009 numbering 039609 through 043709 amounting to \$119,993.95. Trustee Hughes asked about a warrant to Mar-Len Supply for light trap modification and a spray rig. Mar-Len does custom fabrication work and in this case was building a spray rig to fit into an ARGO ATV.

Personnel/Salary Committee Chair David Edwards reported that the committee had met with representatives from the Employee's Association to start salary negotiations. The committee will next meet on April 8<sup>th</sup> at 4:00 p.m. to review salary and benefit comparisons prepared by the District Manager before meeting with the Employee Association.

The Board discussed whether to hire another full time technician or hire more seasonal employees at an earlier date this year. The Board left it up to the District Manager to hire seasonal staff as needed this year.

The Board reviewed and accepted the GASB 45 actuarial report prepared by Demsey Filiger and Associates. (Doggett/Kohlen – unanimous.) The Long Range Planning Committee will take over the GASB 45 planning. Committee Chair McLeod asked the District Manager to bring a GASB 45 expert to present information and answer questions from the committee. The committee will meet on April 8<sup>th</sup> at 4:00 p.m.

The manager presented the Monthly Operational Report for February. The District received a total of 58 requests for service during the month. There were 6 mosquito-biting reports. The ten-year average for adult mosquito service requests in February is 10.5. 36 requests for mosquitofish were received and 14 requests for inspections of potential mosquito sources. After a warm and dry January, the rains returned in February and most mosquito sources are now filled with water and starting to produce mosquitoes.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's The annual dinner meeting is scheduled for Thursday, March 26<sup>th</sup> at the Mariott (formerly Crown Plaza) in Pleasanton. The next morning meeting is May 6<sup>th</sup> and it will be held here at the ACMAD office at 7:45 a.m.

The Local Agency Formation Commission (LAFCo) Special District Alternate seat election was held at the HARD office in Hayward on February 27<sup>th</sup>. Louis Andrade from the Hayward Area Recreation District was elected to serve as the special district alternate on LAFCO.

A closure request report for the monitoring well has been received from Geocon. This report chronicles the soil and water monitoring that has occurred at our monitoring well since the underground tanks were removed in 1990. The report has been sent to the City of Hayward and a meeting will be arranged to discuss removal of the well.

The Mosquito and Vector Control Association of California Legislative Day was held on March 3<sup>rd</sup> in Sacramento, Marisel Brown and I attended. Meetings were held with staff members for Assembly Members Alberto Torrico, Nancy Skinner, Sandré Swanson, and Mary Hayashi and we met with Senator Corbett and Assembly member Joan Buchanan and their staff. AB 622 by Sandré Swanson would place a 3.3 mile safety buffer between areas treated by air and homes, schools and parks. This would interfere with our ability to do treatments in the salt marshes for *Aedes squamiger*. We have given language to Sandré Swanson's staff for an exemption for public health treatments. The next quarterly meetings will be held in Visalia May 7 & 8.

Clarence Lam attended a class on becoming a Notary Public in February and passed the examination given at the end of the day. He is now waiting for the FBI clearance before he is certified.

The Vector Control Joint Powers Agency annual meeting and workshop was held in Sacramento at the end of February. The workers compensation third party administration was targeted for improvement due to complaints from members, since the workshop, AIMS (the TPA), has assigned an additional two workers to cover VCJPA workers compensation claims. The Employment Risk Management Authority (ERMA) is also undergoing some changes to improve training and claims handling.

President Spinola asked if there were any items to add to agenda for the next Board meeting in April, there will be committee meetings for the Long Range Planning and Salary committees at 4:00 p.m. and the West Nile Virus committee will meet at 4:30 p.m. The meeting was adjourned at 5:52 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 948<sup>th</sup> meeting of the Board of  
Trustees held April 8, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





948<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
APRIL 8, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohlen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

Vice-President John Hughes called the Board meeting to order at 5:04 p.m.

Trustees Brown and Spinola were absent from the meeting.

The minutes of the 947<sup>th</sup> meeting held March 11, 2009 were reviewed and approved. (Garcia/Doggett – unanimous with abstentions from Bray, Prola and Washburn).

The Board reviewed the warrants dated March 15, 2009 numbering 043809 through 046009 amounting to \$206,817.34 and warrants dated March 31, 2009 numbering 046109 through 048909 amounting to \$90,269.77. There was a question about how many payments were left on the building loan. There are three more loan payments left, one more in 2009 and two in 2010.

Personnel/Salary Committee Chair David Edwards reported that the committee had met to review the requests from employees and that they have requested more information on salaries and benefits from the District Manager.

Denny McLeod, Chair of the Long Range Planning Committee, reported that the committee had met with representatives from Public Agency Retirement Services (PARS) and Union Bank about GASB 45 trust funds for post retiree benefits. The committee would like a formal proposal and time line from PARS to consider at their next meeting in May.

The manager presented the Monthly Operational Report for March. The District received a total of 138 requests for service during the month. There were 10 mosquito-biting reports. The ten-year average for adult mosquito service requests in March is 28.5. 81 requests for mosquitofish were received and 45 requests for inspections of potential mosquito sources. Late season rains provided an increase in sources with mosquito larvae and required a concentrated effort by District personnel to avoid a large outbreak.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's annual dinner meeting was held March 26<sup>th</sup> at the Marriott in Pleasanton. Trustees Brown, Golden, Kohlen, McLeod, Quinn and the District Manager attended. Ralph Heim was the featured speaker, he gave an update on the State with emphasis on the budget. Assembly member Mary Hayashi and former Assembly member Guy Houston received awards at the meeting. The next morning meeting is May 13<sup>th</sup> and it will be held at the ACMAD office starting at 7:45 a.m.

The Mosquito and Vector Control Association of California next quarterly meeting will be held in Visalia May 7 & 8, Dennis Bray and I will be attending. ACMAD has received a 60 day notice for a lawsuit stating that the District may be in violation of the Clean Water Act. Since we have our CEQA documentation and an active NPDES permit for the use of mosquito larvicides we should be in compliance with the Clean Water Act. So far, most of the Coastal Region mosquito and vector districts have received similar letters.

The Vector Control Joint Powers Agency is accepting nominations for the Coastal/Sacramento Valley Regions' Trustee Representative on the VCJPA Board of Directors until April 13, 2009. The next VCJPA meeting is April 15<sup>th</sup> at the Sacramento/Yolo MVCAC office in Elk Grove.

Under reports from Trustees, Trustees Golden and Kohnen both mentioned that they enjoyed the speakers at the ACSDA dinner, especially Ralph Heim's presentation on the State budget process. This was echoed by the other attendees, Trustees McLeod and Quinn.

Under announcements from the Board, Dennis Bray thanked the Board members and Manager for the calls, cards, prayers and well wishes while he was recuperating from his recent surgery.

Vice-President Hughes asked if there were any items to add to agenda for the next Board meeting in May, there will be committee meetings for the Long Range Planning, Salary and the West Nile Virus committee will meet at meet prior to the meeting. The meeting was adjourned at 5:42 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 950<sup>th</sup> meeting of the Board of  
Trustees held June 10, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





**Amended Minutes 949<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
MAY 13, 2009**

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:03 p.m.

Trustees Brown, Centeno, Hughes, McLeod, Quinn and Washburn were absent from the meeting.

The minutes of the 948<sup>th</sup> meeting held April 8, 2009 were reviewed and approved. (Kohnen/Edwards – unanimous).

The Board reviewed the warrants dated April 15, 2009 numbering 049009 through 051309 amounting to \$97,491.76 and warrants dated April 30, 2009 numbering 051409 through 054709 amounting to \$83,104.88.

Personnel/Salary Committee Chair David Edwards reported that the committee had met to review the requests from employees and that they offered the employees a two year agreement, salary increases of 3% in each year, denied the request for an additional 4 hours of sick leave a month, and agreed to pickup the increase in dental coverage and provide additional coverage of posterior composite fillings. The employee representatives will take that offer back to the employees for consideration.

President Spinola reported on the District Manager evaluation that was done prior to the Board meeting. The Board will meet in closed session at the June 10, 2009 Board meeting to consider the evaluation and salary and benefit package.

Trustee Jim Golden provide the Long Range Planning Committee update, he reported that the committee had met and decided to recommend that the District contract with Public Agency Retirement Services (PARS) and Union Bank on developing a GASB 45 compliant trust fund for post retiree benefits. The Board approved the committee's recommendation. (Golden/Prola – unanimous.)

The Board discussed providing the 2009 MVCAC Proceedings editor, Trustee Jan Washburn, with a stipend for his work for the MVCAC. The Board approved an allocation of \$2500 to Dr. Washburn (Doggett/Bray – unanimous.)

District Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for April. Dr. Kirkpatrick said that this is the peak time for mosquito emergence in the county since both winter and spring mosquitoes are present. He said that there was high numbers of *Culex erythrorhax* mosquitoes emerging from the freshwater marsh at Coyote Hills park in Fremont and that there is a small outbreak of *Aedes washinoi* in the area between Pleasanton and Livermore, off Vineyard Road. Tree hole mosquitoes and the winter marsh mosquito, *Aedes squamiger*, numbers are very low in number this year. The District received a total of 260 requests for service during the month. There were 47 mosquito-biting reports. The ten-year average for adult mosquito service requests in April is 53.0. 140 requests for mosquitofish were received and 73 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association met in the morning at the ACMAD facility. Bruce Kern, Executive Director of the East Bay Economic Development Alliance provided an update on East Bay economic trends and Robert Franklin, BART board member, provided an update on BART expansion plans. Hayward City Council Member Barbara Halliday attended the meeting and provided an update on City of Hayward issues. The next meeting will be at EBRPD on July 8. Trustee Jim Kohnen's seat on the CSDA Board expires this summer, a resolution supporting his nomination will be on the June 10, 2009 agenda.

The Mosquito and Vector Control Association of California spring quarterly meetings were held in Visalia May 7 & 8. The NPDES permit for adulticiding and the 6<sup>th</sup> Circuit Court activities were the main focus of discussion. Dick Shanahan, General Counsel for MVCAC and VCJPA provided a thorough update on the various scenarios that could occur this summer. Proposition 1A will probably be suspended if the ballot propositions supporting the state budget do not pass. This would mean an additional 8% loss of ad valorem tax funds if we are not granted a public health exemption like we received several years ago.

The Vector Control Joint Powers Agency hired the firm of Archer Norris to provide legal defense for possible Clean Water Act law suits. They will be handling the response for the 60 day notice we received last month.

Florence Scudder, wife of former Trustee Harvey Scudder, has graciously donated Dr. Scudder's entomological books, journals, and papers to the District. The Board will take action at the June 10, 2009 Board meeting to name the District library in honor of Harvey I. Scudder, Ph. D. .

A draft of the Engineer's Report from John Bliss at SCI was provided to board members. The final version will be on the June 10<sup>th</sup> agenda.

Under reports from Trustees, Trustee Kohnen reported on the CSDA Legislative days that were held in Sacramento during the first week of May. Dr. Kohnen said that there were presentations by Ralph Heim, legislative advocate for the CSDA and MVCAC, Attorney General Bill Lockyer and Assembly Member Jared Huffman. The talks focused on the May 19<sup>th</sup> special election and the budget problems facing the state of California. Assembly Member Huffman has a bill to reduce the two thirds requirement for passing the special taxes down to 55%. **Trustee Marisel Brown also attended the CSDA Legislative days.**

Under announcements from the Board, Dennis Bray thanked the Board members and Manager for the calls, cards, prayers and well wishes while he was recuperating from his recent surgery.

President Spinola asked if there were any items to add to agenda for the next Board meeting in June, there will be a first draft of the budget, resolution for Jim Kohnen's nomination to run for the District 3 seat on the CSDA Board, Resolution to rename the District library in honor of Harvey Scudder and resolution on the PARS/Union Bank Post Retirement Benefits Trust. The final version of the Engineer Report will also be on the agenda. The meeting was adjourned at 5:42 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 950<sup>th</sup> meeting of the Board of  
Trustees held June 10, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





950<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
June 10, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:00 p.m.

Trustees Golden, Kohnen and McLeod were absent from the meeting.

The minutes of the 949<sup>th</sup> meeting held May 13, 2009 were reviewed and amended to show that Trustee Marisel Brown had attended the CSDA Legislative Day, then approved. (Garcia/Prola – unanimous with abstentions from Brown, Hughes, Quinn and Washburn).

The Board reviewed the warrants dated May 15, 2009 numbering 054809 through 056909 amounting to \$75,373.10 and warrants dated May 31, 2009 numbering 057009 through 059709 amounting to \$86,826.35.

Personnel/Salary Committee Chair David Edwards reported that the committee had met with employees prior to the Board meeting and come to an agreement for a two year contract with a four percent increase in salary each year, the dental plan will be amended to include posterior composite coverage. The Board will take action on the Memorandum of Understanding with the employees at the July 8<sup>th</sup> Board meeting.

Trustee Dennis Bray provided the Long Range Planning Committee update, he reported that the committee decided to delay implementation of the GASB 45 post –employment benefit trust until questions related to investment control are answered. The Board will take action next month on moving funds into a account for funding retiree benefits.

Trustee Jan Washburn provided the Board with an update on West Nile Virus. No human cases of WNV have been reported in California so far this year. There has been a problem with false positives when using the RAMP test machines to test mosquito pools for WNV. DPH is requesting that mosquito pools be sent to UC Davis for the more accurate PCR test.

District Manager John Rusmisl presented the first Draft of the 2009/2010 fiscal year budget for discussion. Trustee Marisel Brown asked that earthquake planning and training be added to the budget. The final draft of the budget will be approved at the July 8<sup>th</sup> Board meeting.

The Board passed Resolution 950-2 A resolution of intention to levy assessments for fiscal year 2009-10, preliminarily approving the Engineer's Report, and providing for notice of hearing for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment. (Washburn/Brown – unanimous.)

The Board approved Resolution 950-3 Nominating Trustee Jim Kohnen for election to the Region 3 seat A on the CSDA Board of Directors. (Washburn/Prola – unanimous.)

The Board passed Resolution 950-4 A resolution to change the name of the Meeting room/Library to the Harvey I. Scudder Library. The Board requested that the manager invite Dr. Scudder's wife and family to a dedication ceremony when the signage is ready. (Spinola/Garcia –unanimous.)

President Spinola called for a closed session to discuss District Manager annual evaluation and compensation pursuant to Government Code Section 54957.6. Upon reopening the meeting President Spinola asked for an action item for the Manager's annual evaluation be placed on the July 8, 2009 agenda.

District Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for May. The District received a total of 272 requests for service during the month. There were 39 mosquito-biting reports. The ten-year average for adult mosquito service requests in May is 75.4. 154 requests for mosquitofish were received and 77 requests for inspections of potential mosquito sources. Dr. Kirkpatrick said that there were moderate numbers of *Culex erythrorhax* mosquitoes emerging from the freshwater marsh at Coyote Hills park in Fremont and that the *Culex tarsalis* populations are declining while the *Culex pipiens* numbers are increasing.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association next meeting will be at EBRPD on July 8. There will be presentations on the 75<sup>th</sup> anniversary of EBRPD and talks on earthquake preparedness. Trustee Jim Kohnen's seat on the CSDA Board expires this summer, a resolution supporting his nomination to run for re-election was passed earlier in the meeting. The results of the election will be announced at the CSDA annual conference in Indian Wells, September 21-24.

The Mosquito and Vector Control Association of California summer quarterly meeting will be held in Ontario on Thursday, July 23<sup>rd</sup> in Ontario at West Valley MVCD. The sixth circuit court in Ohio granted the EPA a 24 month stay (to April 2011) so that a nationwide permit for adulticide use can be developed. This stay means that the 60 day notices of intent to sue members of the MVCAC for violation of the Clean Water Act will probably not be acted on since we won't be in violation of the CWA.

The Alameda County Fair starts later this year, it runs from July 1- July 19<sup>th</sup> (closed on Mondays). The theme of the fair this year is "Come out and play". The agricultural building, where our informational display will be again this year, has a theme of "sunflowers". A portion of the ACMAD display will be dedicated to debunking mosquito myths.

Under announcements from the Board, Trustee Jim Prola announced that he is a grandfather again, he now has a precious grand daughter.

President Spinola asked if there were any items to add to agenda for the next Board meeting in July, there will be a final draft of the budget, MOU for employees salary and benefits, District Manager's evaluation and action on the post employment benefit trust. The meeting was adjourned at 5:58 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 951<sup>st</sup> meeting of the Board of  
Trustees held July 8, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





**Amended Minutes** 951<sup>st</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
July 8, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:00 p.m.

All Trustees were present for the meeting.

The minutes of the 950<sup>th</sup> meeting held June 10, 2009 were reviewed and approved. (Garcia/Prola – unanimous with abstentions from Golden and McLeod).

The Board reviewed the warrants dated June 15, 2009 numbering 059809 through 062009 amounting to \$118,915.57 and warrants dated June 30, 2009 numbering 062109 through 065309 amounting to \$96,009.02.

Personnel/Salary Committee Chair David Edwards introduced a two year term Memorandum of Understanding with the employees. ~~and~~The District Manager's one year compensation package which includes a five percent salary increase for Board approval **was also presented**. The Board voted 13-1 to approve the MOU and District Manager compensation. (Bray/Kohnen – 13/1 with McLeod voting against.)

Committee Chair Denny McLeod provided the Long Range Planning Committee update, he reported that the committee had met prior to the Board meeting and had a conference call with representatives from PARS and Union Bank to discuss questions related to doing a directed investment management with a third party like Vanguard. The Board voted to move funds to a money market account while the committee determines which group to use as an investment advisor. ( Brown/McLeod – unanimous)

District Manager John Rusmisl presented the final Draft of the 2009/2010 fiscal year budget for discussion. Earthquake planning and preparation was not added to the budget as requested and will be taken out of staff training funds in the budget.

President Spinola opened the public hearing on the proposed budget, special tax and benefit assessment rates for fiscal year 2009/2010. Laquel Wright from SCI was present to answer questions on the benefit assessment. No members of the public were present even though the public notice was published in the June 28, 2009 Bay Area Newspaper group papers and was posted on the Districts website and on the front door of the District.

The Board approved Resolution 951-1 adopting the budget for fiscal year 2009-2010 and setting the special tax and benefit assessment rates. (Prola/Brown – unanimous.)

The Board adopted Resolution 951-2 A resolution a resolution ordering the levy of assessments for fiscal year 2009-20010 for the Alameda County Mosquito Abatement District Mosquito and Disease Control Assessment. (Prola/Washburn– unanimous.)

District Manager Rusmisl presented the Monthly Operational Report for June. The District received a total of 193 requests for service during the month. There were 15 mosquito-biting reports. The ten-year average for adult mosquito service requests in June is 51.9. 124 requests for mosquitofish were received and 51 requests for inspections of potential mosquito sources. Surveillance for West Nile Virus has started, no mosquitoes have been found with virus so far this year but five crows from one apartment complex in Livermore tested positive for WNV on June 18<sup>th</sup>. The tri-valley area of Dublin, Livermore and Pleasanton was flown on May 21<sup>st</sup> to photograph neglected swimming pools so that they could be inspected/treated for mosquito larvae. Contra Costa, San Joaquin and Santa Clara Counties have all reported positive mosquito pools and have begun ground fogging operations to reduce mosquito populations.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association met in the morning at EBRPD. Dr. Jack Boatwright, Seismologist USGS spoke about earthquake hazards in Alameda County and Pat O'Brien, EBRPD GM, spoke about the district's 75<sup>th</sup> anniversary. EBRPD is now the largest regional park district in the country. I provided a short update on WNV in California and Alameda County. The next chapter meeting will be held on September 16<sup>th</sup> at LARPD in Livermore. The CSDA annual conference in Indian Wells, September 21-24. Trustees Brown, Kohnen and McLeod expressed interest in attending the conference.

The Mosquito and Vector Control Association of California summer quarterly meeting will be held in Ontario on Thursday, July 23<sup>rd</sup> in Ontario at West Valley MVCD. District Manager Rusmisl will be meeting with Dorothy Rice, Executive Director of the State Water Resources Control Board along with Catherine Smith, Executive Director of the MVCAC and Vicki Kramer, DPH Vector Borne Disease Section Chief, to discuss the development of a NPDES permit for use of pesticides used to kill adult mosquitoes over waters of the U.S.

The Alameda County Fair started later this year, it runs from July 1- July 19<sup>th</sup> (closed on Mondays). The theme of the fair this year is "Come out and play". The agricultural building, where our informational display will be again this year, has a theme of "sunflowers". A portion of the ACMAD display will be dedicated to debunking mosquito myths. We won two second place and two third place ribbons.

President Spinola asked if there were any items to add to agenda for the next Board meeting in August, there will be an action item for the post employment benefit trust. The meeting was adjourned at 5:53 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 952<sup>nd</sup> meeting of the Board of  
Trustees held August 12, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





952<sup>nd</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
August 12, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:00 p.m.

Trustees Centeno, Garcia and McLeod were absent from the meeting.

The minutes of the 951<sup>st</sup> meeting held July 8, 2009 were reviewed and approved with an amendment to the Personnel/Salary Committee report. Committee Chair David Edwards asked for the first sentence to end after the word employees and then start a new sentence to avoid confusion over the salary agreements. (Edwards/Washburn– unanimous).

The Board reviewed the warrants dated July 15, 2009 numbering 000110 through 002510 amounting to \$145,635.57 and warrants dated July 31, 2009 numbering 002610 through 007110 amounting to \$103,354.12.

Committee member Jim Golden provided the Long Range Planning Committee update, he reported that the committee had met prior to the Board meeting and discussed questions related to doing a directed investment management with Vanguard. The committee will have a conference call with PARS/Union Bank/Vanguard on August 24<sup>th</sup>.

West Nile Virus Committee Chair Jim Kohnen provided an update on WNV in Alameda County and the state with input from the District Manager and Bruce Kirkpatrick, District Entomologist. Eight birds, including 5 crows from one apartment complex, in Livermore have tested positive for WNV. Only two birds positive for WNV were found in July. Contra Costa, San Joaquin and Santa Clara Counties have all reported positive mosquito pools and have begun ground fogging operations to reduce mosquito populations. Contra Costa reported a human case of WNV from Walnut Creek this week. State-wide the numbers of WNV positive birds and humans are about a third of the numbers in 2008.

Trustee Marisel Brown opened a discussion on Disaster Preparedness planning. She provided templates of plans used by Kaiser Permanente which she will use to design a schedule for developing a plan for ACMAD. She will present this at the October 13<sup>th</sup> Board meeting. President Spinola named her to chair the committee with Jim Golden and John Hughes as committee members.

District Manager Rusmisl presented the Monthly Operational Report for July. The District received a total of 159 requests for service during July. There were 25 mosquito-biting reports. The ten-year average for adult mosquito service requests in July is 45.3. 98 requests for mosquito fish were received and 33 requests for inspections of potential mosquito sources. The mosquito reports and trap counts have been at a ten year low this year.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association next meeting will be held on September 16<sup>th</sup> at LARPD in Livermore. The featured speaker is Dr. Jeff Wisoff, Principal Deputy Associate Director NIF & Photon Science at LLNL. He is a veteran of four Space Shuttle flights. He conducted three spacewalks totaling almost 20 hours which included testing tools for the first Hubble Telescope repair mission, construction of the International Space Station, and the test flight of an astronaut jet pack. The CSDA annual conference in Indian Wells, September 21-24. Trustees Brown and Kohnen will be attending the conference.

The Mosquito and Vector Control Association of California summer quarterly meeting was held in Ontario on Thursday, July 23<sup>rd</sup> in Ontario at West Valley MVCD. A meeting was held with Dorothy Rice, Executive Director of the State Water Resources Control Board to discuss the development of a NPDES permit for use of pesticides used to kill adult mosquitoes over waters of the U.S. The 95 page draft has been distributed for informal comments and it currently has requirements for monitoring on 10% of adulticide treatments. The association is reviewing the document and continuing to meet with SWRCB staff. The fall meeting will be in South Lake Tahoe at the Embassy Suites, October 28-30. The District Manager reported that he will be attending the Utah Mosquito Abatement Association meeting in Utah October 4-6 in Bryce Canyon City. The MVCAC President traditionally gives an update on California mosquito activity at the UMAA conference.

The Board also received monthly statements for the Local Agency Investment Fund and Vector Control Joint Powers Agency Member & Property fund accounts.

President Spinola asked if there were any items to add to agenda for the next Board meeting in September, there will be an action item for the post employment benefit trust. The meeting was adjourned at 5:30 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 953<sup>rd</sup> meeting of the Board of  
Trustees held September 9, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





953<sup>rd</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
SEPTEMBER 9, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:00 p.m.

Trustees Brown and Doggett were absent from the meeting.

President Spinola presented Trustee James Kohnen with a 5 year service award and District Manager John Rusmisl with a 30 year service award.

The minutes of the 952<sup>nd</sup> meeting held August 12, 2009 were reviewed and approved. (Bray/Golden– unanimous with abstention by Centeno).

The Board reviewed the warrants dated August 15, 2009 numbering 000720 through 009610 amounting to \$84,473.48 and warrants dated August 31, 2009 numbering 009710 through 013010 amounting to \$601,469.28. The August 31<sup>st</sup> warrants included a \$500,000 warrant for starting the GASB 45 OPEB fund and will go into CDs while the Board decides on a trustee for the irrevocable trust.

Committee Chair Denny McLeod provided the Long Range Planning Committee update, he reported that the committee had met prior to the Board meeting and reviewed the trust agreement with PARS/Union Bank and found the indemnification language to be unacceptable. The committee is recommending that the Board authorize the committee to seek proposals from other firms. Board approved the recommendation. (McLeod/Golden – unanimous.)

West Nile Virus Committee Chair Jim Kohnen provided an update on WNV in Alameda County. There has only been one addition bird found with WNV in the past month, bringing the total for the year to nine. The first positive mosquito pool, a group of Culex tarsalis from Mt. House, was detected a week ago. These numbers are much lower than previous years and corresponds with a decline in WNV activity that is being seen throughout the state.

Resolution 953-1, authorizing the District Manager to establish bank accounts, deposit, withdraw and transfer funds was approved. (Golden/Washburn – unanimous.)

The regularly schedule Board meeting in November falls on Veteran's Day. The District Manager requested that the Board change the date to a non-holiday date. The Board approved moving the November ACMAD Board meeting to Tuesday, November 10, 2009 at 5:00 p.m. at the ACMAD office. (Bray/Golden – unanimous.)

District Manager Rusmisl presented the Monthly Operational Report for August. The District received a total of 133 requests for service during the month. There were 34 mosquito-biting reports. The ten-year average for adult mosquito service requests in August is 50.6. 67 requests for mosquitofish were received and 27 requests for

inspections of potential mosquito sources. District personnel discovered high numbers of *Aedes dorsalis* larvae in salt marshes in the southern half of the county and made treatments to avoid a release of these highly aggressive day biting mosquitoes.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association next meeting will be held on September 16<sup>th</sup> at LARPD in Livermore. The featured speaker is Dr. Jeff Wisoff, Principal Deputy Associate Director NIF & Photon Science at LLNL. He is a veteran of four Space Shuttle flights. He conducted three spacewalks totaling almost 20 hours which included testing tools for the first Hubble Telescope repair mission, construction of the International Space Station, and the test flight of an astronaut jet pack. The CSDA annual conference in Indian Wells, September 21-24. Trustees Brown and Kohnen will be attending the conference.

The Mosquito and Vector Control Association of California is continuing to meet with SWRCB staff to discuss the NPDES permit for adulticide use. The permit will be out for public comment at the beginning of 2010. The fall meeting will be in South Lake Tahoe at the Embassy Suites, October 28-30. Dennis Bray, Denny McLeod and the District Manager will be attending. The District Manager reported that he will be attending the Utah Mosquito Abatement Association meeting in Utah October 4-6 in Bryce Canyon City. The MVCAC President traditionally gives an update on California mosquito activity at the UMAA conference.

The Board approved the request by the District Manager to sell vehicle # V-5, a 1997 F-250 4 x 4. (Prola/Washburn – unanimous.)

Under announcements, Trustee Dennis Bray congratulated Trustee James Kohnen and District Manager John Rusmisl for their service awards and special congratulations to Board President William Spinola on his upcoming wedding. This announcement was heartily endorsed by all.

President Spinola asked if there were any items to add to agenda for the next Board meeting October, hearing none, the meeting was adjourned at 5:25 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 954<sup>th</sup> meeting of the Board of  
Trustees held October 14, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES





954<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
OCTOBER 14, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES: William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

Vice-President John Hughes called the Board meeting to order at 5:00 p.m.

Trustees Centeno and Spinola were absent from the meeting.

The minutes of the 953<sup>rd</sup> meeting held September 9, 2009 were reviewed and approved. (Bray/Kohnen– unanimous with abstention by Doggett).

The Board reviewed the warrants dated September 15, 2009 numbering 013110 through 015210 amounting to \$218,475.02 and warrants dated September 30, 2009 numbering 015310 through 018710 amounting to \$109,428.07. There were questions from the Board regarding costs of larvicides from ADAPCO and the SCI billing for financial engineering work on the benefit assessment and special tax.

Committee Chair Denny McLeod provided the Long Range Planning Committee update, he reported that the committee had met prior to the Board meeting discussed the progress of outreach to other financial institutions. Chairman McLeod distributed copies of request for proposals to all trustees. The irrevocable trust document will need to be produced by a qualified attorney before we can enter into an agreement with a financial firm and investment advisor.

West Nile Virus Committee Chair Jim Kohnen provided an update on WNV in Alameda County. There has only been one addition bird found with WNV in the past month, bringing the total for the year to ten. These numbers are the lowest in Alameda County since 2003.

The District Manager notified Board members that the Proposition 1A loan to the State was going to amount to \$127,071 for the District. The loan is to be paid back within three years with 2% interest. A loan securitization program has been developed for local government agencies that need the funds immediately. This will be done through bond sales at no cost to the agency. Since the District budget accounted for this loss of funds the manager recommended not using the securitized loan repayment.

The monitoring well on-site at the District facility has been approved for removal by the San Francisco Regional Water Quality Control and the City of Hayward. The contract addendum from Geocon Consultants, Inc. for a not to exceed amount of \$6500 was approved by the Board. (Golden/Washburn – unanimous.)

The Board approved a request from the District Manager to promote Administrative Assistant Clarence Lam to the position of Administrative/Financial Manager. (Doggett/Golden – unanimous.) The Board directed the Manager to bring a salary range to them next month for approval.

District Manager Rusmisl presented the Monthly Operational Report for September. The District received a total of 91 requests for service during the month. There were 23 mosquito-biting reports. The ten-year average for adult mosquito service requests in September is 33.6. 38 requests for mosquitofish were received and 27 requests for inspections of potential mosquito sources.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's next chapter meeting will be held on November 4<sup>th</sup> at Oro Loma Sanitary District in San Lorenzo. There will be two featured speakers discussing urban planning and conservation, Jeremy Madsen, Executive Director of the Greenbelt Alliance and Ted Droettboom, Regional Planning Program Director for a joint committee of ABAG, BCDC, MTC, and BAAQMD. Mr. Droettboom will discuss AB 375 and the regional planning potential impacts on Special Districts. Erich Pfuehler, EBRPD Legislative Administrative Manager will discuss proposals to change California Government and the impacts to Special Districts.

The Mosquito and Vector Control Association of California has hired the consulting firm of URS to assist the association in developing a monitoring plan for the NPDES permit for adulticide use. The permit will be out for public comment at the beginning of 2010. The fall meeting will be in South Lake Tahoe at the Embassy Suites, October 28-30. Dennis Bray, Denny McLeod, Bruce Kirkpatrick and I will be attending.

The District Manager reported that he had attended the UMAA annual conference in Bryce, Utah on October 4-6<sup>th</sup> and provided an update on MVCAC activities and assisted Becky Cline, Fresno Westside MAD manager and former President of the MVCAC, in a presentation on legislative outreach.

The Board was notified that reappointment letters will be mailed to the cities of Dublin, Emeryville, Hayward, Newark, Oakland, Piedmont and San Leandro at the beginning of November.

Under announcements, Marisel Brown and Jim Kohnen gave reports on the California Special Districts Association conference that they attended last month. Trustee Brown's written report follows the Board meeting minutes. Trustee Kohnen received congratulations for being reelected to the CSDA Board.

Vice- President Hughes asked if there were any items to add to agenda for the next Board meeting November. The Administrative/Financial Manager salary range will be added. The meeting was then adjourned at 6:00 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 955<sup>th</sup> meeting of the Board of  
Trustees held November 10, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES

Marisel Brown report on CSDA Conference held in September 2009.

Date	Session	Comments
9/21/09	Governance Foundation Training	<p>Excellent session leader: Brent Ives is good speaker &amp; discussion facilitator.</p> <p>The session provided an overview of critical aspects of being an effective/productive trustee, with a particular focus on the importance of taking a district-wide view on issues that come before a board. I believe this training or an abbreviated version should be mandatory for all newly elected trustees of all California special districts.</p> <p>I heard truly disturbing accounts of irresponsible, uninformed, and in some cases, mentally unstable board members making it impossible to operate a successful and effective district. The beginning of the session where participants were asked to share their challenges as trustees, particularly dealing with other trustees, the statements/comments made sounded more like those on hears in battered spouse or adult children of alcoholics support groups. Truly disturbing.</p> <p>It would be helpful to have a single orientation experience that is common to all trustees/board members in the state and in a special district. This way board members interested in serving the public good can have a common body of knowledge/information/guidelines that are known to all within weeks of being appointed/elected.</p>
9/22/09	Keynote: Peter Johnson Topic: Rapid Execution	<p>This was a very useful keynote. The speaker provided concrete tools that can be used in a strategic planning process and monitoring of an action plan to reach strategic objectives. It was terrific to have a speaker who was willing to make useful documents available for free on line that build on his presentation.</p>
9/22/09	Your Revenue Options: A Briefing on Rates & Fees, as well as Special Assessments	<p>This session was highly informative. Clearly the topic is a complex one; however, the two speakers (two women) encapsulated a lot of complex legal and accounting requirements into comprehensible information. I think the topic is so important for trustees/board members that a more detailed session should be offered as a webinar ( 2 hrs or so) in the near future.</p>
9/22/09	Investing District Dollars in Today's Markets	<p>Speakers were again excellent</p> <p>I was familiar with basic investment practices so the material was easy to follow. Speaker did a good job of placing those principles in the context of the stewardship aspects of serving on district boards.</p>
9/23/09	Keynote: Joel Noel of Disney Institute Change Leadership	<p>Very engaging speaker.</p> <p>Provided sound examples of poor decisions &amp; good strategic decisions made by Disney over the last 40 or so years post-Walt. Useful parables of sorts for special districts in the midst of change/crises due to new operating environment politically, economically, or technologically....all situations that require re-orientation of strategy and good change management skills &amp; leadership styles.</p>
9/23/09	Effective Governance & Leadership for Special District Directors & Trustees	<p>Excellent presentation by Brent Ives</p> <p>Provided more detailed approaches to be more effective as a trustee from the individual perspective (being prepared, open, ethical, etc.) and the board level perspective.</p>





955<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
NOVEMBER 10, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES:

William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

Vice-President John Hughes called the Board meeting to order at 5:00 p.m.

Trustees Brown, Centeno, Doggett and Washburn were absent from the meeting. President Spinola arrived shortly after the start of the meeting.

The Board approved the salary range presented for the new position of Administrative/Financial Manager which has five 5% steps starting at \$5564.50 per month. Clarence Lam has been promoted to this position from Administrative Assistant. The Board expressed appreciation for the good work done by Mr. Lam.

The minutes of the 954<sup>th</sup> meeting held October 14, 2009 were reviewed and approved. (Bray/Prola– unanimous).

The Board reviewed the warrants dated October 15, 2009 numbering 018810 through 021110 amounting to \$77,574.05 and warrants dated October 31, 2009 numbering 021210 through 024410 amounting to \$87,666.91.

Three bids for a solar powered electric gate opener were reviewed by the Board with the bid from Calaveras Metal Works, Inc. & Conbalco Inc. amounting to \$10,275.00 approved. (Prola/Golden – unanimous.) A lower bidder was not accepted due to the company being sold and the new company did not resubmit a bid before the Board meeting as requested.

President Spinola presented a letter from a District retiree requesting that the medical benefits be reimbursed at the Kaiser rate for the SF Bay/Sacramento Area rate using the Districts 100/90 formula and the retiree's spouse medical co-payment and prescription co-payments. The Board discussed the requests and were informed by the District Manager that PERS had not been advised of the District's change in using Kaiser for the 100/90 formula and there was a discrepancy in the cap applied to this retiree. The Board approved reimbursing the retiree for funds held that should have been below the medical cap and directed the Manager to contact PERS about the current formula. The two other requests were denied by the Board because they were not benefits offered in the Memorandum of Understanding with district employees. The Manager was also directed to write the retiree and provide a detailed response from the Board. (Golden/Prola – unanimous.)

Committee Chair Denny McLeod provided the Long Range Planning Committee update, he reported that the committee had met prior to the Board meeting discussed the progress of outreach to other financial institutions. He also reported that he and the District Manager had been seeking additional districts interested in developing an irrevocable trust independent of the ones offered by PERS and PARS. A

questionnaire has been prepared to send to MVCAC members to determine how many other districts might be interested.

District Entomologist Bruce Kirkpatrick presented the Monthly Operational Report for October. The District received a total of 52 requests for service during the month. There were 12 mosquito-biting reports. The ten-year average for adult mosquito service requests in October is 19.4. 23 requests for mosquitofish were received and 13 requests for inspections of potential mosquito sources. District employees have begun work on ditch maintenance in salt marshes along the bay.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's met on November 4<sup>th</sup> at Oro Loma Sanitary District in San Lorenzo. There were two featured speakers discussing urban planning and conservation, Jeremy Madsen, Executive Director of the Greenbelt Alliance and Ted Droettboom, Regional Planning Program Director for a joint committee of ABAG, BCDC, MTC, and BAAQMD. Mr. Droettboom discussed AB 375 and the regional planning potential impacts on Special Districts. Erich Pfuehler, EBRPD Legislative Administrative Manager discussed proposals to change California Government and the impacts to Special Districts.

The Mosquito and Vector Control Association of California met the last week of October at South Lake Tahoe at the Embassy Suites, October 28-30. Dennis Bray, Denny McLeod, Bruce Kirkpatrick and the District Manager attended. There was a Trustee training session that included a public relations component and a presentation on the progress of the NPDES permit negotiations. Plans for the 2010 conference in Sacramento are moving forward. The conference will be held at the Hyatt Regency Hotel in downtown Sacramento just across the street from the Capitol building on February 7-10, 2010.

The District Manager reported that he had attended the UMAA annual conference in Bryce, Utah on October 4-6<sup>th</sup> and provided an update on MVCAC activities and assisted Becky Cline, Fresno Westside MAD manager and former President of the MVCAC, in a presentation on legislative outreach.

The monitoring well on-site at the District facility has been approved for removal by the San Francisco Regional Water Quality Control and the City of Hayward. The well is to be removed on November 16<sup>th</sup>.

The Board was notified that reappointment letters were mailed to the cities of Dublin, Emeryville, Hayward, Newark, Oakland, Piedmont and San Leandro during the first week of November.

The Vector Control Joint Powers Agency met on October 28<sup>th</sup> in South Lake Tahoe prior to the MVCAC meetings. Workers Comp rebates of \$975,000 are being returned to member districts due to lower than anticipated worker compensation claims.

Under announcements, Denny McLeod and Dennis Bray gave reports on the MVCAC meetings that they attended last month. Denny commented on the association lobbyist Ralph Heim's discussion on the State budget woes and pension reform. Dennis reported on the NPDES workshop and progress being made on the permit. Dennis also mentioned that the Board should thank Jeanelle Rasmusel for providing home made cookies for all the Board meetings.

President Spinola asked if there were any items to add to agenda for the next Board meeting on December 9<sup>th</sup>. The annual holiday get together with employees will start at 4:00 p.m. The meeting was adjourned at 6:04 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 956<sup>th</sup> meeting of the Board of  
Trustees held December 9, 2009

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William M. Spinola, President  
BOARD OF TRUSTEES

956<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT  
DECEMBER 9, 2009

TIME: 5:00 P.M.

PLACE: Office of the District, 23187 Connecticut St., Hayward

TRUSTEES:

William M. Spinola, President, City of Newark  
John D. Hughes, Vice-President, City of Fremont  
Marisel Brown, Secretary, City of Oakland  
Dennis Bray, County-at-large  
Edgar I. Centeno, City of Pleasanton  
James N. Doggett, City of Livermore  
T. David Edwards, City of Alameda  
Paul T. Garcia, City of Hayward  
Jim Golden, City of Emeryville  
James Kohnen, City of Dublin  
Denny McLeod, City of Piedmont  
Jim Prola, City of San Leandro  
Ronald Quinn, City of Union City  
Jan O. Washburn, City of Berkeley

President William Spinola called the Board meeting to order at 5:00 p.m.

Trustees Bray, Brown, Centeno, and Quinn were absent from the meeting.

The minutes of the 955<sup>th</sup> meeting held November 10, 2009 were reviewed and approved. (Golden/Prola—unanimous with abstentions by Doggett and Washburn).

The Board reviewed the warrants dated November 15, 2009 numbering 024510 through 026710 amounting to \$74,849.45 and warrants dated November 30, 2009 numbering 026810 through 029910 amounting to \$592,044.91.

President Spinola selected a nominating committee made up of former Presidents Jim Kohnen and Dennis Bray for the election of officers at the January 2010 meeting.

President Spinola presented Resolution 956-1 fixing the Employer's contribution under the Public Employees' Medical and Hospital Care Act. (Garcia/Hughes – Unanimous.)

Committee Chair Denny McLeod provided the Long Range Planning Committee reported that the committee is still seeking additional districts interested in developing an irrevocable trust independent of the ones offered by PERS and PARS. Information from the Golden Gate Bridge Authority trust is being reviewed by the committee.

President Spinola presented the Third Amended and Restated fiscal agreement regarding Fremont Industrial Redevelopment Project to the Board for review and approval. The agreement adds funds from ERAF that were not included in the previous agreement and is revenue neutral to the District. The agreement was approved by the Board. (Golden/Washburn – unanimous.)

District Manager John Rusmisl presented the Monthly Operational Report for November. The District received a total of 38 requests for service during the month. There were 6 mosquito-biting reports. The ten-year average for adult mosquito service requests in November is 8.7. 19 requests for mosquitofish were received and 12 requests for inspections of potential mosquito sources. Employees continued to work on clearing ditches in tidal salt marshes in November. 2,785 linear feet of ditch were cleared of vegetation and debris. Our district joins with other mosquito districts in the region to obtain source reduction permits from the U.S. Army Corps of Engineers, State Water Quality Control Board and the Bay Conservation and Development Commission.

The Board received updates from the District Manager on several other outside agencies:

The Alameda County Chapter of the California Special Districts Association's next chapter meeting is scheduled for January 13<sup>th</sup> at EBMUD office in Oakland. Supervisor Alice Lai- Bitker and a representative of the Repair California group for a State constitutional conventions are the featured speakers.

The Mosquito and Vector Control Association of California met last week in Elk Grove to plan for 2010. Plans for the 2010 conference in Sacramento are moving forward. Trustees Bray, Edwards, Garcia, Golden, Hughes, Quinn, Kohnen, Mcleod, Washburn and District Manager Rusmisl are scheduled to attend the conference which will be held at the Hyatt Regency Hotel in downtown Sacramento on February 7-10, 2010.

The monitoring well was removed on Monday, November 16<sup>th</sup>. The District is now waiting for a final letter of closure from the Regional Water Quality Board to complete the project.

Michael O'Connor, CPA with R. J. Ricciardi, Inc. conducted the annual audit on November 25<sup>th</sup>. The audit report should be delivered at the January 13<sup>th</sup> 2010 Board meeting.

President Spinola asked if there were any items to add to agenda for the next Board meeting on January 13<sup>th</sup>, the election of officers will be on the agenda. The meeting was adjourned at 5:29 p.m.

Respectfully submitted,

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Marisel Brown, Secretary

Approved as written and/or corrected  
at the 957<sup>th</sup> meeting of the Board of  
Trustees held January 13, 2010

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William M. Spinola, President  
BOARD OF TRUSTEES