

MINUTES

1124th MEETING OF THE BOARD OF TRUSTEES OF THE ALAMEDA COUNTY MOSQUITO ABATEMENT DISTRICT

April 10th, 2024

TIME: 5:00 P.M.
PLACE: Hybrid Meeting of the Board of Trustees
Physically held at the Office of the District
23187 Connecticut Street, Hayward, CA 94545 and
Teleconferencing at: <https://us02web.zoom.us/j/87132461185>
TRUSTEES: Cathy Roache, President, County-at-Large
Tyler Savage, Vice-President, City of Alameda
Valerie Arkin, Secretary, City of Pleasanton
Robin López, City of Albany: *from 1000 San Pablo Ave., Albany CA*
P. Robert Beatty, City of Berkeley
Kashef Qaadri, City of Dublin
City of Emeryville, vacant
John Zlatnik, City of Fremont
George Syrop, City of Hayward
Maya Manoharan, City of Livermore
Eric Hentschke, City of Newark
City of Oakland, vacant
Hope Salzer, City of Piedmont
Victor Aguilar, City of San Leandro: *from 3732 Winston Dr., El Monte CA*
Subru Bhat, City of Union City

1. Board President Roache called the regularly scheduled board meeting to order at 5:03 pm.

2. Trustees Roache, Zlatnik, Syrop, Manoharan, Hentschke and Bhat were present in-person at the district. Trustee Savage arrived in-person at 5:17 pm. Trustee Aguilar attended remotely from the publicly posted location above. Trustee López logged in remotely at 5:15 pm from the publicly posted location above. Trustees Beatty, Qaadri and Salzer were absent. Trustee Arkin attended remotely under AB 2449, which required Board approval.

Motion: Trustee Syrop moved to approve remote attendance for Trustee Arkin

Second: Trustee Bhat

Vote: Motion carries: unanimous

3. Introduction of new Board Member, Dr. Maya Manoharan, representing the City of Livermore.

Discussion: Trustee Manoharan mentioned she is excited to be part of this Board. She has experience and an interest in public health. She was previously employed as an epidemiologist. President Roach asked what she is doing now and where? (She is a clinician in Mountain View.)

4. President Roache invited members of the public to speak on any issue relevant to the district. Vector Biologist, Sarah Lawton, was present to record the minutes. Information & Technology Director, Robert Ferdan, was present for technical support. Mechanical Specialist,

Mark Wieland, was present for item 6. Sophia Cassetta and Kristy Wilhite were present from Enterprise Fleet Management for item 6.

5. Approval of the minutes of the 1123rd meeting held March 13th, 2024.

Discussion: None

Motion: Trustee Hentschke moved to approve the minutes

Second: Trustee Arkin

Vote: Motion carries: unanimous

6. Resolution 1124-1 authorizing the General Manager to execute an agreement with Enterprise Fleet Management (EFM) to lease no more than eight vehicles in FY 2024-25; staff will auction off eight district-owned vehicles listed in the staff report at a later date.

Discussion: After the General Manager summarized the background information, Sophia Cassetta and Kristy Wilhite gave their presentation and answered questions along with Mark Wieland. Trustee Savage asked if any leased trucks are EVs based on concerns about weight and exposure to salt corrosion on electrical components (no, the replacement leased vehicles would be traditional gas.) Trustee Savage followed up asking if there are enough customizations allowed to the vehicles for what is needed (yes, we would be able to add what we need by simplifying and standardizing our equipment.) Trustee Savage mentioned the “conservative” estimated cost savings of \$182,000 and asked about the high range estimate (there would be too many variables to give a high-end estimate.) Trustee Savage asked if there are any EVs included in the quote (these estimates are looking at “same-for-same” replacement now but it can change to EVs, when available.) Trustee Arkin asked about the 20-year-old vehicle that has very low miles, why replace (it is an old cargo van only used for public outreach event that is oversized, outdated, underused, with many staff uncomfortable driving it; we want to replace it with something more practical that also has “stow and go” seats so we can carpool with staff.)

Motion: Trustee Hentschke moved to authorize the agreement with EFM

Second: Trustee Manoharan

Vote: Motion carries: unanimous

7. Second reading of revisions to ACMAD policy

Discussion: The General Manager provided background on policy changes found in this version.

Motion: Trustee Bhat moved to accept the revisions

Second: Trustee Zlatnik

Vote: Motion carries: unanimous

8. First draft of the 2024-25 budget for discussion

Discussion: After the General Manager presented the budget, Trustee Savage asked to clarify how the “Operational requirement” is calculated (60% percent of the budgeted expenses for the year.) Trustee Savage followed up asking if that is mandated (no, just a best practice for adequate cash flow.) Trustee Syrop asked if the District is looking to increase the VCJPA fund (no, it is there as a fail-safe for significant insurance claims.) Trustee Syrop added well done on the budget; it is not usual to see a surplus and would like to pass the compliment to Ms. Robles. Trustee Bhat asked if this budget will be up for approval in May (yes, it is important for Trustees to attend the next two meetings to ensure we pass the budget and approve property taxes for FY24-25.) President Roache asked about the proposed new position(s) in the budget (following up on the strategic plan, we will hire someone to focus on invasive *Aedes* in the field with fluency in another language supporting the field, lab, and public education; the two “line items”

are there as the position would have a salary step increase.) President Roache asked where the invasive mosquito will come from (San Jose has a recent detection of *Aedes aegypti*, but it could appear anywhere in Alameda County via traps or through residents calling.) Trustee Roache followed up by asking if there could be a survey conducted in the primary language spoken in the anticipated city (we find our biggest gap is with Spanish speakers.) Trustee Manoharan asked if our outreach efforts will be flyers or word of mouth (both, using translating services our website and fliers via QR codes to link at events.) President Roache asked if this position would address the high mosquito pressure that we had last year (we expect to have four seasonals to assist operations after a successful recruitment process that is ongoing.) Trustee Aguilar asked if we would consider promoting the District using Telemundo or other Spanish-speaking outlets (good idea to share with our outreach team). Trustee Savage asked what Vector Control does for outreach (they also focus on education and prevention.) Trustee Syrop asked if the Finance Committee is reviewing and editing this budget (yes, they met twice; recently right before this meeting.)

9. Verbal report from the ad-hoc trustee recruitment committee

Discussion: The General Manager thanked Trustee Bhat for helping to find the new Livermore Trustee, Maya Manoharan. Trustee Zlatnik asked if there has been any progress with the Oakland City Council (we are working with Councilmember Bas' office.) Trustee López reached out and will continue to support the district in this endeavor. Trustee Arkin reached out to her contacts in Emeryville but has not heard back, but she will keep working on it.

10. Financial Reports as of March 31st, 2024

Discussion: The General Manager presented highlights from the Financial Report. Trustee Savage asked which account is used for payroll (Bank of America which may be consolidated with Five Star.)

11. Presentation of the Monthly Staff Report

Discussion: After the General Manager and Mark Wieland presented the staff report, Trustee Zlatnik asked how to report a dead bird (the California Dead Bird Hotline at 1-(877)-WNV-BIRD.) Trustee Syrop asked if this was clearly found on our website (Yes.) Trustee Savage asked about the aquaculture/fish project and why the proposed costs are different from the actual costs (the costs of change orders so far are covered by contingencies such as relocating the water and gas lines and adding a ramp in a sloped area.)

12. Presentation of the Manager's Report

Discussion: The General Manager presented highlights from the Manager's Report

13. Board President asks for reports on conferences and seminars attended by Trustees.

Discussion: Trustee Zlatnik attended the League of Women Voters' meeting and presented information about the District.

14. Board President asks for announcements from members of the Board.

Discussion: The General Manager thanked Trustee Bhat for submitting "Letters to the Editor" in support of HR 7525, which would allow Special Districts to receive Federal funding to both the *East Bay Times* and *San Francisco Chronicle*.

15. Board President asks trustees for items to be added to the agenda for the next Board meeting.



Discussion: President Roache is requesting a GM salary closed session item. The General Manager is asking PFM to give a presentation on our OPEB next month along with SCI consulting on our benefit assessment. Trustee Syrop asked if the district could consult on ESG preferences (we will discuss that at the next meeting, including passive vs active account management.)

16. Adjournment at 6:56 pm.

Respectfully submitted,

Approved as written and/or corrected
at the 1125th meeting of the Board of
Trustees held May 8th, 2024

Cathy Roache, President
BOARD OF TRUSTEES

Valerie Arkin, Secretary
BOARD OF TRUSTEES